



# South Molton Town Council

ANDREW C. COATES  
Town Clerk

TOWN COUNCIL OFFICES  
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NB: This meeting can and may be recorded

20<sup>th</sup> March 2024

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Amory Centre, 125 East Street, South Molton EX36 3BU on Tuesday 26<sup>th</sup> March 2024 at 7.00pm.

Yours faithfully,

Andrew C. Coates  
Town Clerk

## **AGENDA**

1. Prayers
2. Apologies for Absence
3. Declarations of Interest
4. Chairman's announcements and matters of urgency brought forward at the discretion of the chairman
5. **APPROVAL OF TOWN COUNCIL MINUTES**  
Town Council 27<sup>th</sup> February 2024 ENCLOSED
6. **DCC TO REPORT TO MEMBERS**  
Cllr Yabsley DCC to report on any issues he feels may be of interest to members.
7. **PUBLIC PARTICIPATION**  
The meeting will permit a member of the Public to speak for a maximum of three minutes and any question shall not require a response or debate unless directed by the Chairman. The Public Participation shall not last more than fifteen minutes (Standing Orders 1 (f),(g) and (h)).

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted that the Press and Public be excluded from the meeting for the following item(s) of business by virtue of relating to legal commercially sensitive matters and/or the financial or business affairs of a person or persons other than the Council



## 8. **CENTRAL PARK PLAY EQUIPMENT**

Following the Amenities Meeting whereby it was resolved that two play equipment suppliers be shortlisted for a Full Council resolution a short presentation will be given by the two successful candidates. A resolution is therefore required to appoint a successful candidate.

A resolution is also required whether or not to approve the Council Capital Expenditure of £15,000 towards the Section 106 funding for the entire Central Park project.

## 9. **ROYAL MAIL LEASE**

The Town Clerk will report to Members on the lease with Royal Mail with regard to the new rent offered as from November 2023. A resolution is required whether or not to accept the revised rental offer.

ENCLOSED

The Council will come out of Committee for the remaining Agenda Items.

## 10. **MAYORAL DUTIES**

Councillor S. Lock has requested that the Council review the List of Mayoral Duties and Responsibilities as attached. A resolution is required whether or not to adopt this list.

ENCLOSED

## 11. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**

a) Any member who has attended a meeting as the Council's representative to report to Council. Please note only members who are designated Town Council representatives need to report.

b) North Devon Councillors Bishop, Bushell, and Worden will report on any issues they feel may be of interest to members

## 12. **TOWN CLERK'S REPORT TO MEMBERS**

The Town Clerk will report to members on any matters arising, including action taken, since the previous meeting

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END