



# South Molton Town Council

ANDREW C. COATES  
Town Clerk

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**NB: This meeting can and may be recorded**

11<sup>th</sup> October 2023

Dear Sir/Madam,

I hereby invite you to participate in a meeting of the Finance Committee of the South Molton Town Council to be held in the Garden Room, Amory Centre, South Molton on Monday 16<sup>th</sup> October 2023 at 6.00pm.

Yours faithfully,

Andrew C. Coates  
Town Clerk

**Membership:** Cllrs Burnham, Bushell, Cornelius, Henderson, C Lock and S Lock

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## AGENDA

1. Apologies for absence
2. Chairman's announcements
3. Declarations of Interest

4. **APPROVAL OF MINUTES**

Finance Committee 18<sup>th</sup> September 2023

ENCLOSED

5. **ACCOUNTS FOR PAYMENT**

ENCLOSED

6. **END OF PHOTOCOPIER LEASE**

A quote has been obtained from 1st Office Equipment Ltd, to keep the current Ricoh Copier machine, once the lease ends in November 2023. There would be a one off transfer fee of £1,293.85+vat, and an ongoing charge of £145.00+vat/quarter for 2000 copies each of mono and colour and the maintenance charge. A Resolution is required whether to or not to accept this quote.

END

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