



# South Molton Town Council

ANDREW C. COATES  
Town Clerk

TOWN COUNCIL OFFICES  
THE AMORY CENTRE  
125 EAST STREET  
SOUTH MOLTON  
DEVON EX36 3BU

Telephone: 01769 572501  
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www.southmoltontowncouncil.co.uk

**NB: This meeting can and may be recorded**

3<sup>rd</sup> May 2022

Dear Sir/Madam,

I hereby summon you to attend the Annual Meeting of the South Molton Town Council to be held in the Garden Room, Amory Centre, South Molton on Wednesday 11<sup>th</sup> May 2022 at 7.00pm.

Yours faithfully,

Andrew C. Coates  
Town Clerk

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## AGENDA

1. Prayers
2. **NOMINATION AND APPOINTMENT OF MAYOR FOR 2022/2023 MUNICIPAL YEAR**
3. **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**
4. **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2022/2023 MUNICIPAL YEAR**
5. Apologies for absence.
6. Chairman's announcements.
7. Declarations of Interest.
8. **APPOINTMENT OF COMMITTEES**

- |                                  |   |
|----------------------------------|---|
|                                  | <b>2021/2022 Membership (for information)</b>                     |
| a) (i) <b>Planning Committee</b> | Cllrs Bushell, Cornelius, Herniman, Hulland, King, Worden.        |
| (ii) Election of Chairman        | Cornelius   |
| (iii) Election of Vice Chairman  | Bushell   |
| b) (i) <b>Finance Committee</b>  | Cllrs Bushell, Cornelius, Henderson, Kingdom, C Lock, S Lock, Way |
| (ii) Election of Chairman        | Henderson   |
| (iii) Election of Vice Chairman  | Kingdon   |



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- c) (i) **Staff Committee** Cllrs Cornelius, Footman, Henderson, Hulland, King, Kingdon, C. Lock, Way Kingdon
  - (ii) Election of Chairman C. Lock
  - (iii) Election of Vice Chairman C. Lock
  - d) **Estates & Amenity Areas Sub-Committee** Cllrs Bushell, Cornelius, Herniman, Hulland, King, Kingdon, C Lock, Way , Worden
  - e) **Policy, Procedures & Strategy Sub-Committee** Cllrs Cornelius, Footman, Henderson, S Lock, Worden.
  - f) **Neighbourhood Plan** Cllrs Bushell, Cornelius. Hulland, Worden
  - g) **Swimming Pool Committee** Cllrs Bushell, Henderson, Herniman, Hulland, C. Lock, S. Lock, Worden.
  - h) **Arts Destination Group** Cllr Worden
9. **TO CONSIDER THE POWERS OF COMMITTEES**  
The Clerk is recommending that the Planning, Finance and Staff Committees and the Estates & Amenity Areas and Policy, Procedures & Strategy Sub-Committees be given full powers to act and that all other Sub-Committees, Working Parties and Steering Groups should make recommendations to the full Town Council.
10. **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**  
At present these are the Mayor, Deputy Mayor and the Chairman of the Finance Committee.



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## 11. APPOINTMENT OF REPRESENTATIVES

### 2021/22 Representatives (for information)

Devon Association of Local Councils – Larger Council Sub-Committee	Cllr Cornelius & Town Clerk
South Molton Business Association	Cllrs Cornelius & King
Crime Prevention Panel	Cllrs Bushell, Cornelius & Worden
Pathfields Business Forum	Cllr Kingdon
Friends of Community Woodland Group	Cllr S Lock
South Molton Community Sports & Physical Activity Network (SMCSPAN)	Cllrs Bushell & Worden
Royal British Legion – South Molton Branch	Cllr King
South Molton and District Museum Management Group	Cllrs Hulland, Kingdon & C Lock
The PIP Centre	Cllr Footman
The South Molton & District Licensees Association	Cllr S. Lock
South Molton in Bloom	Cllrs Bushell, Way & Worden
Arts Destination Group	Cllr Worden

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the meeting for the following item of business by virtue of relating to legal-commercially sensitive matters and/or the financial or business affairs of a person or persons other than the Council.

## 12. CONFIDENTIAL ITEM

### BROOK MEADOW PUBLIC FOOTPATH

Cllr Cornelius and The Town Clerk will report to Councillors regarding the potential purchase of Land at Brook Meadow. A Resolution is required whether or not to proceed with this potential purchase by The Town Council.

ENCLOSED

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END