



South Molton Town Council

ANDREW C. COATES
Town Clerk

TOWN COUNCIL OFFICES
THE AMORY CENTRE
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NB: This meeting can and may be recorded

28th April 2021

Dear Sir/Madam,

I hereby summon you to attend the remote Annual Meeting of the South Molton Town Council to be held on Tuesday 4th May 2021 at 7.00pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

AGENDA

1. Prayers
2. **NOMINATION AND APPOINTMENT OF MAYOR FOR 2021/2022 MUNICIPAL YEAR**
3. **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**
4. **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2021/2022 MUNICIPAL YEAR**
5. Apologies for absence.
6. Chairman's announcements.
7. Declarations of Interest.
8. **APPOINTMENT OF COMMITTEES**

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| | 2020/2021 Membership (for information) |
| a) (i) Planning Committee | Cllrs Bushell, Cornelius, Hulland, C Lock, Worden. |
| (ii) Election of Chairman | Cornelius |
| (iii) Election of Vice Chairman | Bushell |
| b) (i) Finance Committee | Cllrs Bushell, Cornelius, Henderson, Kingdom, C Lock, S Lock, Way |
| (ii) Election of Chairman | Way |
| (iii) Election of Vice Chairman | Kingdon |



- c) (i) **Staff Committee** Cllrs Cornelius, Footman, Henderson, Hulland, King, Kingdon, C. Lock, Way Kingdon
(ii) Election of Chairman C. Lock
(iii) Election of Vice Chairman C. Lock
- d) **Estates & Amenity Areas Sub-Committee** Cllrs Bushell, Cornelius, Herniman, King, Kingdon, C Lock, Way , Worden
- e) **Policy, Procedures & Strategy Sub-Committee** Cllrs Cornelius, Footman, Henderson, S Lock, Worden.
- f) **Arts Destination Group** Cllrs Bushell, Cornelius, Worden.
- g) **Neighbourhood Plan** Cllrs Bushell, Cornelius. Worden
- h) **Swimming Pool Committee**
9. **TO CONSIDER THE POWERS OF COMMITTEES**
The Clerk is recommending that the Planning, Finance and Staff Committees and the Estates & Amenity Areas and Policy, Procedures & Strategy Sub-Committees be given full powers to act and that all other Sub-Committees, Working Parties and Steering Groups should make recommendations to the full Town Council.
10. **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**
At present these are the Mayor, Deputy Mayor and the Chairman of the Finance Committee.
11. **APPOINTMENT OF REPRESENTATIVES** **2020/21 Representatives (for information)**
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| Devon Association of Local Councils – Larger Council Sub-Committee | Cllr Cornelius & Town Clerk |
| South Molton Business Association | Cllrs Bushell & King |
| Crime Prevention Panel | Cllrs Bushell, Cornelius & Worden |
| Pathfields Business Forum | Cllr Kingdon |
| Friends of Community Woodland Group | Cllr Kingdon |
| South Molton Community Sports & Physical Activity Network (SMCSPAN) | Cllrs Bushell & Worden |
| Royal British Legion – South Molton Branch | Cllr King |
| South Molton and District Museum Management Group | Cllr C Lock & Kingdon |
| The PIP Centre | Cllr Footman |
| The South Molton & District Licensees Association | Cllr S. Lock |
| South Molton in Bloom | |

END