



South Molton Town Council

ANDREW C. COATES
Town Clerk

TOWN COUNCIL OFFICES
THE AMORY CENTRE
125 EAST STREET
SOUTH MOLTON
DEVON EX36 3BU

Telephone: 01769 572501
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www.southmoltontowncouncil.co.uk

NB: This meeting can and may be recorded

10th June 2020

Dear Sir/Madam,

I hereby invite you to participate in a remote meeting of the Finance Committee of the South Molton Town Council to be held on Monday 15th June 2020 at 6.00pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

Membership: Cllrs Bushell, Cornelius, Henderson, Kingdon, C. Lock, S. Lock, and Way.

AGENDA

1. Apologies for absence
2. Chairman's announcements
3. Declarations of Interest
4. **APPROVAL OF MINUTES**
Finance Committee 13th May 2020 ENCLOSED
5. **ACCOUNTS FOR PAYMENT** ENCLOSED
6. **ACCOUNTS FOR YEAR ENDING 31 MARCH 2020**
 - a. Please find enclosed a copy of the above accounts for Members approval. ENCLOSED
 - b. The Annual Return requires approval by Members. ENCLOSED
 - c. The Analysis of General Reserves and Capital Reserves requires approval by Members. ENCLOSED
 - d. The Bank Reconciliation for the year ending 31 March 2020 requires approval and signature by the Chairman of the Committee and the Responsible Finance Officer. ENCLOSED
 - e. Internal Audit Report requires approval from Members. ENCLOSED



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7. **CEMETERY LODGE REPAIRS**

Two quotes have been received for repairs and painting to Cemetery Lodge for £3,450.00 and £6,381.00. A resolution is required whether or not to proceed with the repairs and if so, which contractor to engage for the works. The Town Clerk will report on the quotes received at the meeting.

END
