

12 July 2018

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Policy, Procedures & Strategy Sub-Committee of the South Molton Town Council to be held in the Garden Room, The Amory Centre, 125 East Street. South Molton on Wednesday 18 July 2018 at 9.30am.

Yours faithfully,

Mr A. C. Coates
Town Clerk

Membership: Cllrs Cornelius, Footman, Foster, S. Lock, Moore, Worden & Mayor ex officio

AGENDA

1. Election of Chairman.
2. Election of Vice Chairman
3. Apologies for absence.
4. Chairman's announcements.
5. Declarations of Interest.
6. **APPROVAL OF MINUTES**
Policy, Procedures & Strategy Sub-Committee – 18 April 2018 ENCLOSED
7. **TOWN COUNCIL POLICIES FOR REVIEW AND APPROVAL**
The following Policies are due for review and approval by members: ENCLOSED
 - 1) Absence Management Policy
 - 2) Acceptable Behaviour Protocol
 - 3) Anti-Fraud & Corruption Policy
 - 4) Community Engagement Strategy
 - 5) Complaints Procedure
 - 6) Equal Opportunities Policy
 - 7) Training Policy

END