

8 May 2019

Dear Sir/Madam,

I hereby summon you to attend the Annual Meeting of the Town Council to be held in the Town Hall, South Molton on Tuesday 14 May 2019 at 7.00pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

AGENDA

1. Prayers.
2. **NOMINATION AND APPOINTMENT OF MAYOR FOR 2019/2020 MUNICIPAL YEAR**
3. **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**
4. **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2019/2020 MUNICIPAL YEAR**
5. Apologies for absence.
6. Chairman's announcements.
- 7.. Declarations of Interest.
8. **APPOINTMENT OF COMMITTEES**
 - a) (i) **Planning Committee**

	2018/2019 Membership (for information)
	Cllrs Bushell, Cornelius, S. Lock, Moore, Worden, Yeo & Mayor ex officio
(ii) Election of Chairman	Cornelius
(iii) Election of Vice Chairman	Bushell

Continued ...

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- b) (i) **Finance Committee** Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, S. Lock, Way & Mayor ex officio
- (ii) Election of Chairman Way
- (iii) Election of Vice Chairman Kingdon
- c) (i) **Staff Committee** Cllrs Cornelius, Footman, Foster, Goodman, Kingdon, Moore, Way & Mayor ex officio.
- (ii) Election of Chairman Kingdon
- Election of Vice Chairman Moore
- NB: The Chairman and Vice-Chairman of the following Sub-Committees and Working Groups are elected at their first meeting of the Municipal Year.
- d) **Estates & Amenity Areas Sub-Committee** Cllrs Bushell, Cornelius, Foster, Kingdon, Moore, Way, Worden & Mayor ex officio
- e) **Policy, Procedures & Strategy Sub-Committee** Cllrs Cornelius, Footman, Foster, S. Lock, Moore, Worden & Mayor ex officio
- f) **Swimming Pool Group** Cllrs Bushell, Cornelius, Moore, Way & Worden
- g) **Arts Council Working Group** Cllrs Bushell, Cornelius & Worden
- h) **Neighbourhood Plan Steering Group** Cllrs Bushell, Cornelius, Foster & Worden
- i) **Pannier Market Sub-Committee** Cllrs Cornelius, Footman, C. Lock, S. Lock, Worden & Two Reps from each of Thursday & Saturday Markets

9. **TO CONSIDER THE POWERS OF COMMITTEES**

The Clerk is recommending that the Planning, Finance and Staff Committees and the Estates & Amenity Areas and Policy, Procedures & Strategy Sub-Committees be given full powers to act and that all other Sub-Committees, Working Parties and Steering Groups should make recommendations to the full Town Council.

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10. **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**

At present these are the Mayor, Deputy Mayor and the Chairman of the Finance Committee.

11. **GENERAL POWER OF COMPETENCE**

If members consider that South Molton Town Council is qualified to use the GPOC by virtue of having over two thirds elected councillors, and that the Clerk holds the Certificate in Local Council Administration, including the 2012 CILCA module on the General Power, a resolution is required whether or not to adopt the GPOC.

12. **APPOINTMENT OF REPRESENTATIVES**

**2018/2019 Representatives
(for information)**

Devon Association of Local Councils – Larger	Council Sub-Committee
South Molton Business Association	Cllr Foster & Town Clerk
Crime Prevention Panel	Cllrs Bushell, Cornelius & Moore
Tree Warden	Cllrs Bushell, Cornelius & Worden
South Molton Municipal Charities (Trustees)	Cllr Foster
	Mr M.Smale
	Mr S. White
	Cllr Way
	Cllr S. Lock
Pathfields Business Forum	Cllr Kingdon
Friends of Community Woodland Group	Cllr Foster
South Molton Community Sports & Physical Activity Network (SMCSPAN)	Cllrs Bushell & Worden
Royal British Legion – South Molton Branch	Town Clerk
South Molton and District Museum Management Group	Cllr C Lock & Kingdon
South Molton Cottage Homes Trustees	Mr S. White & Mr C. Squire
NB: No further nomination required until May 2022. The above were appointed in May 2018 for four years.	
The PIP Centre	Cllr Goodman
The South Molton & District Licensees Association	Cllr Moore
Shop Unique Shop Local	Cllrs S. Lock, Way & Worden

END
