

MINUTES OF THE MEETING OF THE ANNUAL MEETING OF SOUTH MOLTON TOWN COUNCIL HELD IN THE TOWN HALL, SOUTH MOLTON ON TUESDAY 14 MAY 2019 AT 7.00pm

Present: In the Chair: Town Mayor Cllr Mrs C. E. Lock
Cllr M. Bushell Cllr M. Cornelius
Cllr Mrs J. Footman Cllr P. Henderson
Cllr R. Herniman Cllr M. Hulland
Cllr Ms T. King Cllr M. Kingdon
Cllr S. W. Lock Cllr M. F. Way
Cllr D. Worden

In Attendance: Mr A. C. Coates – Town Clerk

1/19 **PRAYERS**

The meeting was opened in prayer by the Mayor's Chaplain.

2/19 **NOMINATION AND APPOINTMENT OF MAYOR FOR 2019/2020 MUNICIPAL YEAR**

It was RESOLVED that Cllr P. J. Henderson be the Mayor of South Molton for the 2019/2020 municipal year. 8 For.

3/19 **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**

The Town Clerk advised that as this document was not available at the meeting it would be signed by Cllr Henderson and witnessed by him the following day.

4/19 **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2019/2020 MUNICIPAL YEAR**

It was unanimously RESOLVED that Cllr M. F Way be appointed as Deputy Mayor of South Molton for the 2019/2020 municipal year.

5/19 **APOLOGIES FOR ABSENCE**

Nil.

6/19 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman expressed his thanks to everyone and he hoped that everyone would all work together for the benefit of the town.

7/19 **DECLARATIONS OF INTEREST**

Cllr Henderson – Personal Interest – Item 12 – South Molton Business Association Founder Member. Shop Unique/South Molton Former Secretary.

8/19 **APPOINTMENT OF COMMITTEES 2019/2020**

- a) (i) **Planning Committee** RESOLVED that membership consists of Cllrs Bushell, Cornelius, Hulland, C. Lock, and Worden.

Continued ...

- (ii) RESOLVED that Cllr Cornelius be elected as Chairman.
 - (iii) RESOLVED that Cllr Bushell be elected as Vice Chairman.
 - b) (i) **Finance Committee** RESOLVED that membership consists of Cllrs Bushell, Cornelius, Henderson, Kingdon, C. Lock, S. Lock and Way .
 - (ii) RESOLVED that Cllr Way be elected as Chairman.
 - (iii) RESOLVED that Cllr Kingdon be elected as Vice Chairman.
 - c) (i) **Staff Committee** RESOLVED that membership consists of Cllrs Cornelius, Footman, Henderson, Hulland, King, Kingdon, C. Lock, Way
 - (ii) RESOLVED that Cllr Kingdon be elected as Chairman.
 - (iii) RESOLVED that Cllr C. Lock be elected as Vice Chairman.
- Members noted that the Chairman and Vice Chairman of the following committees are elected at their first meeting of the Municipal Year:
- d) **Estates & Amenity Areas Sub-Committee** RESOLVED that membership consists of Cllrs Bushell, Cornelius, Herniman, King Kingdon, C. Lock, Way, Worden
 - e) **Policy, Procedures & Strategy Sub-Committee** RESOLVED that membership consists of Cllrs Cornelius, Footman, Henderson, S. Lock and Worden
 - f) **Arts Destination Working Group** RESOLVED that membership consists of Cllrs Bushell, Cornelius, and Worden.
 - g) **Neighbourhood Plan** RESOLVED that membership consists of Cllrs Bushell, Cornelius, and Worden
 - i) **Pannier Market Sub-Committee** RESOLVED that membership consists of Cllrs Cornelius, Footman, Henderson, Herniman, C. Lock, S. Lock & Worden. Two Reps from each of Thursday & Saturday Markets

9/19 **TO CONSIDER THE POWERS OF COMMITTEES**

It was unanimously RESOLVED that the Planning, Finance, Staff Committee, Estates and Amenity Areas Sub-Committee and Policy, Procedures & Strategy Sub-Committee should have full powers to act subject to the appropriate Terms of Reference for each individual Committee and that all other Committees, Sub-Committees, Working Parties and Steering Groups make recommendations to the full Town Council.

Continued ...

10/19 **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**

It was unanimously RESOLVED that in matters of urgency the Town Clerk refers to the Mayor, Deputy Mayor and the Chairman of the Finance Committee and the Chairman of the Staff Committee.

11/19 **GENERAL POWER OF COMPETENCE**

It was RESOLVED to adopt the General Power of Competence as it was considered that the Town Council meets the necessary criteria and is qualified to use the GPOC.

12/19 **APPOINTMENT OF REPRESENTATIVES**

RESOLVED that the following appointments be made:

- Devon Association of Local Councils – Larger Council Sub-Committee
Cllrs Cornelius and Town Clerk
- South Molton Business Association
Cllrs Cornelius & King
- Crime Prevention Panel
Cllrs Bushell, Cornelius & Worden
- South Molton Municipal Charities (Trustees)
Mr M. Smale
Mr S. White
Cllr Way
Cllr S. Lock
- Pathfields Business Forum
Cllr Kingdon
- Friends of Community Woodland Group
Cllr Kingdon
- South Molton Community Sports & Physical Activity Network (SMCSPAN)
Cllrs Bushell & Worden
- Royal British Legion – South Molton Branch
Cllr King
- South Molton and District Museum Management Group
Cllrs C. Lock & Kingdon
- The PIP Centre
Cllr Footman
- The South Molton & District Licensees Association
Cllr S. Lock
- Shop South Molton
Cllrs Bushell, S. Lock, & Worden

There being no further business the meeting closed at 7.55pm.

Chairman

Date