

MINUTES OF THE MEETING OF THE ANNUAL MEETING OF SOUTH MOLTON TOWN COUNCIL HELD IN THE TOWN HALL, SOUTH MOLTON ON TUESDAY 8 MAY 2018 AT 7.00pm

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Present: In the Chair: Town Mayor Cllr Mrs C. E. Lock  
Cllr M. Bushell Cllr M. Cornelius  
Cllr Mrs J. H. Foster Cllr D. J. Goodman  
Cllr S. W. Lock Cllr M. F. Way  
Cllr D. Worden

In Attendance: Mr A. C. Coates – Town Clerk

1/18 **PRAYERS**

The meeting was opened in prayer by the Mayor's Chaplain.

2/18 **NOMINATION AND APPOINTMENT OF MAYOR FOR 2018/2019 MUNICIPAL YEAR**

It was unanimously RESOLVED that Cllr Mrs C. E. Lock be the Mayor of South Molton for the 2018/2019 municipal year.

3/18 **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**

Cllr Mrs Lock read out the above and the document was signed and witnessed by the Town Clerk.

4/18 **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2018/2019 MUNICIPAL YEAR**

It was unanimously RESOLVED that Cllr Mrs J. Foster be appointed as Deputy Mayor of South Molton for the 2018/2019 municipal year.

5/18 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Footman, Kingdon, Moore and Yeo.

6/18 **CHAIRMAN'S ANNOUNCEMENTS**

Cllr Way congratulated the Rugby Team for getting to the final at Twickenham for the Junior Vase Championship.

The Chairman informed members about the Anti-Semitic graffiti in Central Park at the weekend and the Town Clerk reported that he had spoken to the Police already and that he would be making a joint Press Release regarding the unfortunate incident.

7/18 **DECLARATIONS OF INTEREST**

Nil.

Continued ...

8/18 **APPOINTMENT OF COMMITTEES 2018/2019**

- a) (i) **Planning Committee** RESOLVED that membership consists of Cllrs Bushell, Cornelius, S. Lock, Moore, Worden, Yeo and Mayor ex officio.
  - (ii) RESOLVED that Cllr Cornelius be elected as Chairman. 1 Against
  - (iii) RESOLVED that Cllr Bushell be elected as Vice Chairman. 1 Against
  - b) (i) **Finance Committee** RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, S. Lock, Way and Mayor ex officio.
  - (ii) RESOLVED that Cllr Way be elected as Chairman.
  - (iii) RESOLVED that Cllr Kingdon be elected as Vice Chairman.
  - c) (i) **Staff Committee** RESOLVED that membership consists of Cllrs Cornelius, Footman, Foster, Goodman, Kingdon, Moore, Way and Mayor ex officio.
  - (ii) RESOLVED that Cllr Kingdon be elected as Chairman.
  - (iii) RESOLVED that Cllr Moore be elected as Vice Chairman.
- Members noted that the Chairman and Vice Chairman of the following committees are elected at their first meeting of the Municipal Year:
- d) **Estates & Amenity Areas Sub-Committee** RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Kingdon, Moore, Way, Worden, Yeo and Mayor ex officio
  - e) **Policy, Procedures & Strategy Sub-Committee** RESOLVED that membership consists of Cllrs Cornelius, Footman, Foster, S. Lock, Moore, Worden and Mayor ex officio
  - f) **Swimming Pool Group** RESOLVED that membership consists of Cllrs Bushell, Cornelius, Moore, Way & Worden. 1 Against 1 Abstained
  - g) **Arts Destination Working Group** RESOLVED that membership consists of Cllrs Bushell, Cornelius, and Worden.
  - h) **Neighbourhood Plan** RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Worden & Yeo
  - i) **Pannier Market Sub-Committee** RESOLVED that membership consists of Cllrs Cornelius, Footman, C. Lock, S. Lock & Worden. Two Reps from each of Thursday & Saturday Markets

Continued ...

9/18 **TO CONSIDER THE POWERS OF COMMITTEES**

It was unanimously RESOLVED that the Planning, Finance, Staff Committee, Estates and Amenity Areas Sub-Committee and Policy, Procedures & Strategy Sub-Committee should have full powers to act subject to the appropriate Terms of Reference for each individual Committee and that all other Committees, Sub-Committees, Working Parties and Steering Groups make recommendations to the full Town Council.

10/18 **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**

It was unanimously RESOLVED that in matters of urgency the Town Clerk refers to the Mayor, Deputy Mayor and the Chairman of the Finance Committee.

11/18 **APPOINTMENT OF REPRESENTATIVES**

RESOLVED that the following appointments be made:

- DALC County Committee Cllr Bushell
- Devon Association of Local Councils – Larger Council Sub-Committee Cllrs Foster and Town Clerk
- South Molton Business Association Cllrs Bushell, Cornelius & Moore
- Crime Prevention Panel Cllrs Bushell, Cornelius & Worden
- Tree Warden Cllr Foster
- South Molton Municipal Charities (Trustees) Mr M. Smale  
Mr S. White  
Cllr Way  
Cllr S. Lock
- Pathfields Business Forum Cllr Kingdon
- Friends of Community Woodland Group Cllr Foster
- South Molton Community Sports & Physical Activity Network (SMCSPAN) Cllrs Bushell & Worden
- Royal British Legion – South Molton Branch Town Clerk
- South Molton and District Museum Management Group Cllrs C. Lock & Kingdon
- The PIP Centre Cllr Goodman
- The South Molton & District Licensees Association Cllr Moore
- Shop Unique Shop Local Cllrs S. Lock, Way & Worden

It was RESOLVED to defer the appointment of the Cottage Homes Trustees in case any Councillors not present at this meeting may wish to volunteer for this position.

There being no further business the meeting closed at 7.45pm.

Chairman .....

Date .....