

17 July 2019

Dear Sir/Madam,

I hereby invite you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 23 July 2019 at 7.00pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

AGENDA

1. Prayers.
2. Apologies for Absence
3. Declarations of interest
4. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
5. **PUBLIC PARTICIPATION**
The meeting will adjourn for a period of fifteen minutes, or longer at the discretion of the chairman if circumstances determine. This will enable any member of the public to raise matters relating to the town.
7. **DCC TO REPORT TO MEMBERS**
Cllr Yabsley DCC to report on any issues he feels may be of interest to members.
8. **APPROVAL OF MINUTES**
Town Council 25 June 2019 ENCLOSED
9. **DOCUMENT FOR EXECUTION**
Exclusive Right of Burial – Plot P52 – Mrs Suzanne Kathleen Thomas, Stone View, Chittlehampton, EX37 9QS
10. **NORTH DEVON RECORD OFFICE**
Dr Janet Tall, Head of Archives & Learning, will be in attendance to address members in respect of the above. A decision is required whether or not the Town Council makes a further financial contribution to the Record Office. Please find enclosed a copy of the North Devon Archive Service Report for 2018-2019.
ENCLOSED

Continued ...

TOWN COUNCIL
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11. The District Council are requesting confirmation of community priorities within South Molton. A copy of an email from Sarah Hambleton at NDC is enclosed for members information. ENCLOSED
12. **PLASTIC FREE**
Cllr Worden has requested that this item is placed on the agenda and that the following motion be considered “This Council pledges to do all it can to encourage South Molton, its residents and businesses, to become (single use) plastic free and supports the setting up of a community group to further this aim”.
13. **PARKING ISSUES**
Due to many parking issues in and around South Molton, Councillors are asked to discuss these matters and if necessary to pass a resolution to forward comments onto the relevant authority.
14. **NORRINGTONS YARD AREA**
Cllr Worden has requested that this item is placed on the agenda in view of the possible Planning Application to build houses in the Norringtons Yard area and this item is open for discussion.
15. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**
 - a) Any member who has attended a meeting as the Council’s representatives to report to Council. Please note only members who are designated Town Council representatives need to report.
 - b) North Devon Councillors Bushell, Henderson and Worden will report on any issues they feel may be of interest to members.
16. **TOWN CLERK’S REPORT**
The Town Clerk will report to members regarding various issues and will outline the achievements of the Town Council over the previous four years.
17. **COUNCILLORS PARTICIPATION**
This item has been placed on the agenda for Councillors to raise any issues of importance to be brought to the attention of the Council.

END