

MINUTES OF THE MEETING OF SOUTH MOLTON TOWN COUNCIL HELD IN  
THE TOWN HALL, SOUTH MOLTON ON TUESDAY 26 JUNE 2018 AT 7.00PM

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Present:

In the Chair Town Mayor	Cllr Mrs C. E. Lock
Cllr M. Bushell	Cllr M. Cornelius
Cllr D. Goodman	Cllr M. J. Kingdon
Cllr S. W. Lock	Cllr E. J. Moore
Cllr D. Worden	Cllr Mrs S. Yeo

In Attendance: Town Clerk Mr A. C. Coates.

37/18 **PRAYERS**

The meeting was opened in prayer by Rev M. Grandey.

38/18 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Footman, Foster and Way.

39/18 **DECLARATIONS OF INTEREST**

The following declaration of interest was read out by the Town Clerk:  
Cllr Kingdon – DPI – Item 16 – My agent.

40/18 **CHAIRMAN'S ANNOUNCEMENTS**

Nil.

41/18 **PUBLIC PARTICIPATION**

No issues were raised by members of the public.

42/18 **APPROVAL OF MINUTES**

Town Council 22 May 2018  
It was RESOLVED that these minutes be approved. Cllrs Kingdon, Worden and Yeo abstained as they were not at this meeting.

Annual Town Meeting 22 May 2018  
It was RESOLVED that these minutes be approved. Cllrs Kingdon, Worden and Yeo abstained as they were not at this meeting.

Mayor Choosing 16 May 2018  
It was RESOLVED that these minutes be approved. Cllrs Cornelius and Yeo abstained as they were not at this meeting.

43/18 **POLICE AND DCC TO REPORT TO MEMBERS**

- a) The Town Clerk reported that the Police had mentioned to him that people must report any anti-social behaviour or criminal events to Police so that they can put their resources to the correct use eg Central Park.
- b) Cllr Yabsley was not in attendance.

Continued ...

44/18 **DOCUMENT FOR EXECUTION**

It was unanimously RESOLVED that the following document be signed by the Mayor and Deputy Mayor and witnessed by the Town Clerk:

Exclusive Right of Burial – Plot Q07 – Ms Lesley Frances Toms, 100 Raleigh Mead, South Molton, EX36 4BT.

45/18 **SOUTH MOLTON MUSEUM: FORWARD PLAN & ACTION PLAN 2018-2021**

- a) It was unanimously RESOLVED that the South Molton Museum Forward Plan 2018 to 2021 be approved subject to a couple of amendments mentioned by Cllr Cornelius which the Town Clerk will action.
- b) It was unanimously RESOLVED that the South Molton Museum Action Plan 2018 to 2021 be approved.

46/18 **ACCOUNTS FOR YEAR ENDING 31 MARCH 2018**

- a) It was unanimously RESOLVED that Section 1 – Annual Governance Statement 2017/2018 be approved.
- b) It was unanimously RESOLVED that Section 2 – Accounting Statement 2017/2018 be approved.

47/18 **BUNTING IN TOWN**

The Clerk reported to members on an idea to erect bunting zig-zagging from the Amory Centre across the enhancement area finishing up at the top of South Street and North Road at an approximate cost of £1500.00. It was RESOLVED that this be approved subject to the bunting being UV resistant and that it is only erected for special events. Cllr Moore abstained.

48/18 **TOWN CLERK'S REPORT TO MEMBERS**

The Town Clerk reported that he had received a letter of complaint from a resident about Central Park. The Town Clerk confirmed that neither he, or any members of staff at the Amory Centre, had received any complaints verbally, or in writing, regarding Central Park. The first time that he had heard of any problems was about two weeks ago via Facebook. The Town Clerk reacted on hearing this news in the following ways: 1) put the details about reporting anti-social behaviour on the website 2) spoken at length to the Police who did confirm that they would increase patrols in the area. They too had received no complaints from the public. 3) confirmation from the staff who 'pick up' this area in the morning that they had only picked up condoms once in the last year and that these had not been used as alleged in the letter. 4) the equipment is inspected and documented daily by Town Council staff. There are also quarterly high level inspections plus two RoSPA inspections with a further inspection by our Insurance company which is way above the relevant guidelines. 5) establishing whether CCTV would be advisable in Central Park area. 6) The Town Clerk is arranging a meeting with the YMCA to discuss the issues of Central Park.

Continued ...

49/18 **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**

- a) No Councillors reported to members.
- b) Cllrs Moore and Worden did not have any issues to report to members.

50/18 **COUNCILLORS' PARTICIPATION**

Cllr Cornelius re-iterated the importance of reporting any crimes or complaints to the Police straight away so they can be logged by them.

51/18 It was RESOLVED that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted that the Press and Public be excluded from the meeting for the following item(s) of business by virtue of relating to legal-commercially sensitive matters and/or the financial or business affairs of a person or persons other than the Council.

54/18 It was RESOLVED that the meeting return to open session.

There being no further business the meeting closed at 8.20pm.

Chairman .....

Date .....

## **TOWN COUNCIL – 26 JUNE 2018**

### **APPENDIX A**

#### **52/18 PATHFIELDS BUSINESS PARK PHASE 4**

Members noted that tenders for the sale of the Employment Units at Pathfields Business Park was finalised and opened on Friday 22 June 2018. It was unanimously RESOLVED to accept all the tenders apart from Plot D and Plot F. It was further RESOLVED that the companies/individuals that had tendered for these plots be asked to submit a further increased offer to be considered by full Council at a later date.

Cllr Kingdon declared a DPI in the following item and left the meeting.  
The time being 8.10pm Cllr S. Lock left the meeting.

#### **53/18 LAND AGENT MARKETING FEES**

Members noted a report from the Land agent regarding the Marketing and Advertising for Pathfields Business Park 4 and It was unanimously RESOLVED to accept the land agents commission fee proposal subject to a maximum of 1.5% for the sale of the remaining plots