

18 July 2018

Dear Sir/Madam,

I hereby invite you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 24 July 2018 at 7.00pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

AGENDA

1. Prayers.
2. Apologies for absence.
3. Declarations of Interest.
4. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
5. **PUBLIC PARTICIPATION**
The meeting will adjourn for a period of fifteen minutes, or longer at the discretion of the chairman if circumstances determine. This will enable any member of the public to raise matters relating to the town.
6. **APPROVAL OF MINUTES**
Town Council 26 June 2018 ENCLOSED
7. **POLICE AND DCC TO REPORT TO MEMBERS**
 - a) Police to report on any issues they feel may be of interest to members.
 - b) Cllr Yabsley DCC to report on any issues he feels may be of interest to members.
8. **DOCUMENTS FOR EXECUTION**
Exclusive Right of Burial – Plot Q06 – Mr Robert Brown, 4 Williamson Way, South Molton, EX36 4AT
Exclusive Right of Burial – Plot M1673 – Mrs June Radford, Kenmar, Parsonage Lane, South Molton, EX36 3AX
9. **NORTH ROAD DEVELOPMENT**
Representatives from the developers (Baker Estates) will be in attendance to address members on the progress of the North Road development.

Continued ...

TOWN COUNCIL
24 July 2018

10. **DART PARK ALLOTMENTS**

Following a recent incident at the above a request has been received from a resident of South Molton to consider amending the current allotment terms and conditions to ban bonfires altogether at this location. A copy of his email is attached for member's information.

ENCLOSED

11. **APPOINTMENT OF BEADLE**

This item has been placed on the agenda at the request of the Mayor who is requesting that consideration is given to appointing Mr Mike Morgan, who is currently a Mayor's Constable, to the position of Town Beadle. A copy of a previous Job Description is enclosed for members information and a resolution is required whether or not to approve this appointment and to agree any honorarium etc in respect of this post.

ENCLOSED

12. **TOWN CLERK'S REPORT TO MEMBERS**

The Town Clerk will report to members on any matters arising, including action taken, since the previous meeting.

13. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**

- a) Any member who has attended a meeting as the Council's representatives to report to Council. Please note only members who are designated Town Council representatives need to report.
- b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.

14. **COUNCILLORS' PARTICIPATION**

This item has been placed on the agenda for Councillors to raise any issues of importance to be brought to the attention of the Council.

CONFIDENTIAL ITEM

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the meeting for the following item of business by virtue of relating to legal-commercially sensitive matters and/or the financial or business affairs of a person or persons other than the Council.

15. **ROYAL MAIL LEASE**

The Land Agent will report to members on the Royal Mail lease on which a rent review is due . A resolution is required whether or not to serve the relevant notice to request a rent increase and the level of this if any.

ENCLOSED

END