

14 March 2018

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Finance Committee of the South Molton Town Council to be held in the Town Hall, South Molton on Monday 19 March 2018 at 6.30pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

Membership: Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, S. Lock, Way & Mayor ex officio

AGENDA

1. Apologies for absence.
2. Chairman's announcements.
3. Declarations of Interest.
4. **APPROVAL OF MINUTES**
Finance Committee 12 February 2018 ENCLOSED
5. **ACCOUNTS FOR PAYMENT** ENCLOSED
6. **TOWN HALL**
Karin Francis, the Interior Designer, recently appointed by this Committee to carry out a survey of the Town Hall, will be in attendance to address members regarding a redecoration and rejuvenation project, including preliminary estimates. This will include a room by room tour with members.
7. **DONATION TO LOCAL ORGANISATION**
Please find enclosed an application for a donation from South Molton Community Connections for consideration by members. ENCLOSED
8. **PANNIER MARKET ENTRANCE**
As a result of a person tripping on the uneven surface at the entrance to the Pannier Market it has been recommended by our Insurance Company that the Town Council resurfaces the area up to the Gents toilets. An initial quote of

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FINANCE COMMITTEE
19 March 2018

£1300.00 has been received from Alan Dart Groundworks and the Town Clerk will endeavour to obtain a further quote. A resolution is required whether or not to accept the quote from Alan Dart, in the sum of £1300.00, as a maximum quote.

9. **GENERAL DATA PROTECTION REGULATION**

New rules for Data Protection come into effect on 25 May 2018 and it has been recommended that the Council undertakes a full Data Protection Audit in order to establish whether the Council comply or if there are areas for improvement. A best quote for the full audit which includes reports and recommendations is £995.00 plus VAT. A resolution is required whether or not to accept this quote.

10. **COMMUNITY WOODLAND – PATH REPAIRS**

A quote has been received from Alan Dart Groundworks for a complete repair of all the woodland paths including clearing out all the drainage areas. It has been recommended that the Council obtains Westleigh Scalpings in order to prolong the durability of the repairs. The quote for the repairs is £2900.00 and the cost of the Westleigh Scalpings approximately £300.00. A resolution is required whether or not to accept this quote.

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