

11 January 2018

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Policy, Procedures & Strategy Sub-Committee of the South Molton Town Council to be held in the Garden Room, The Amory Centre, 125 East Street, South Molton on Wednesday 17 January 2018 at 9.00am.

Yours faithfully,

Mr A. C. Coates
Town Clerk

Membership: Cllrs Cornelius, Foster, S. Lock, Moore, Worden & Mayor ex officio

AGENDA

1. Appointment of Chairman.
2. Appointment of Vice Chairman.
3. Apologies for absence.
4. Chairman's announcements.
5. Declarations of Interest.
6. **APPROVAL OF MINUTES**
Policy, Procedures & Strategy Sub-Committee
- 20 April 2017 ENCLOSED
5. **POLICY REGARDING HIRE OF TOWN HALL/PANNIER MARKET**
Clarification is required on Minute No PL12/13 passed in May 2014 and approved and adopted by the full Town Council on 28 July 2015. A copy of the minute is enclosed for members information. It is requested that the following issues are decided:

Continued ...

POLICY, PROCEDURES & STRATEGY SUB-COMMITTEE

17 January 2018

- i) Do members wish that the previously agreed priority events are only booked by specified organisations/individuals, and if so, by whom. Ie
 - Olde English Fayre (June)
 - South Molton Carnival (September)
 - Apple Fair (last Sunday in October)
 - Winter Wonderland/Late Night Shopping (First Friday in December)
 - Fatstock Show (First Sunday in December following the Winter Wonderland)
- ii) Do members wish to set a maximum 'book ahead' period ie two years, that would be applicable to all bookings.

END
