

8 November 2017

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Finance Committee of the South Molton Town Council to be held in the Garden Room, The Amory Centre, 125 East Street, South Molton on Monday 13 November 2017 at 6.30pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

Membership: Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, S. Lock, Way & Mayor ex officio

AGENDA

1. Apologies for absence.
2. Chairman's announcements.
3. Declarations of Interest.
4. **APPROVAL OF MINUTES**
Finance Committee 16 October 2017 ENCLOSED
5. **ACCOUNTS FOR PAYMENT** ENCLOSED
6. **CEMETERY LODGE**
Please find enclosed details of works required at Cemetery Lodge for consideration by members. ENCLOSED
7. **HALF YEARLY ACCOUNTS**
Please find enclosed a copy of the half yearly accounts for the period ending 30 September 2017 which requires members approval. The Town Clerk will report further on the figures at the meeting. ENCLOSED
8. **BANK RECONCILIATION**
The Town Clerk has included a bank reconciliation of all the Council's bank accounts as at 31 October 2017 for discussion with members as part of the Good Practice Code. ENCLOSED

Continued ...

FINANCE COMMITTEE
13 November 2017

9. **REQUEST FOR A DONATION**

Please find enclosed a letter from Miss Emily Lewis requesting consideration is given to supporting her in her fundraising for a scheduled trip to Uganda.

ENCLOSED

10. **DONATION TO LOCAL ORGANISATION**

Please find enclosed an application for a donation from Shop Local Shop South Molton for consideration by members.

ENCLOSED

11. **1 EAST STREET**

The Town Clerk will report on the requested rent reduction by a tenant of 1 East Street due to the disruption to services during building works.

END _____