

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

4 June 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 10 June 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Annual Town Meeting 27 May 2014 ENCLOSED
5. **DEFIBRILLATOR**
This item has been placed on the agenda at the request of members following the presentation by Mr Jeff Gregory at the Town Council meeting on Tuesday 13 May 2014. If members decide to purchase this equipment the Clerk will investigate any funding opportunities. Please find enclosed a copy document received from Mr Gregory for members consideration. ENCLOSED
6. **ANNUAL RETURN – 2013/2014**
The above document requires members approval and a copy is enclosed for information purposes only. The RFO has also prepared a brief report for members information. ENCLOSED
7. **TOWN HALL REPAIRS – FRONT FAÇADE**
Town Clerk/RFO to report on a recent tendering exercise by the appointed architects David Wilson Partnership Ltd.

Continued ...

TOWN COUNCIL
10 June 2014

8. **STREET NAMING/NUMBERING – LGA 1972**
Town Clerk to report on the proposed official naming and numbering of the new Gullacombes Housing Development received from NDC.
9. **REVISED CODE OF CONDUCT**
The Town Clerk has consulted the Monitoring Officer at NDC Mr K. Miles and prepared a copy of the proposed revised Code of Conduct which is enclosed for members consideration. Members are reminded that it is not statutory to approve this new version as members can continue with the current Code if this is their preferred option. ENCLOSED
10. **APPLICATION FOR A MEMORIAL – PATRICIA ANN HEALE**
Town Clerk to report on the above application.
11. **RURAL LOCAL COUNCIL SOUNDING BOARD – RURAL SERVICES NETWORK**
Town Clerk to report.
12. **ESTATE ISSUES**
Town Clerk to report on the following:
 - a) Option Agreement with NDC for the site for a new Livestock Market.
 - b) Maclins Quarry Lease renewal – Members have received a copy of a brief report compiled by the Council's land agent for consideration.
 - c) South Western Power Distribution and the possible purchase of the freehold site at Station Road.

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

18 June 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 24 June 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**

Town Council	27 May 2014	ENCLOSED
Town Council (Mayor Choosing)	28 May 2014	ENCLOSED
Town Council	10 June 2014	ENCLOSED
5. **PUBLIC PARTICIPATION**

The meeting will adjourn for a period of fifteen minutes, or longer at the discretion of the chairman if circumstances determine. This will enable any member of the public to raise matters relating to the town.
6. **DOCUMENT FOR EXECUTION**

Exclusive Right of Burial – Plot P009 – Mr Luke Antony Grant, 71 Nadder Meadow, South Molton, EX36 4BR
Exclusive Right of Burial – Plot M1711 – Mr A. Heale, 3 Churchill Drive, Crediton
7. **DCC – BEECH HOUSE**

This item has been placed on the agenda at the request of several members

Continued ...

TOWN COUNCIL
24 June 2014

due to the announcement that DCC are intending to close this community facility due to funding cuts from central government.

8. **SOUTH MOLTON COMMUNITY HOSPITAL – RENAL UNIT**
This item has been placed on the agenda at the request of Cllr Goodman who will report further on the possible closure of the above unit.
9. **PROPOSED NEW HEALTH CENTRE**
Following receipt of a letter from Bishops Nympton Parish Council which was forwarded to all members Cllr Goodman has requested that this item be placed on the agenda for further discussion.
10. **COMMUNITY WOODLANDS**
This item has been placed on the agenda at the request of the Mayor Cllr S. Lock who will report further on the subject.
11. **SWPD – TRANSFORMER STATION, STATION ROAD**
This item has been placed on the agenda following the last Town Council Meeting. Mr Coates has compiled a brief report which is enclosed for members information.. ENCLOSED
12. **MONTHLY ACTION SHEET**
Please find enclosed a copy of the Monthly Action Sheet for members information. ENCLOSED
13. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**
 - a) Any member who has attended a meeting as the Council's representative to report to Council. Please note only members who are the designated Town Council representatives need to report.
 - b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.
 - c) Police to report on any issues they feel may be of interest to members.

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

1st July 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 8th July 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **YOUTH RESOURCE CENTRE**
This item has been placed on this agenda at the request of members who recently attended an informal meeting to discuss its future use.
5. **CARE HOMES CLOSURES - DCC**
This item has been placed on the agenda at the request of the Mayor Cllr Stephen Lock who will report on an initiative by several Town Mayors in North Devon regarding the above subject.
6. **PATHFIELDS BUSINESS PARK PHASE 4 SUB-COMMITTEE**
The Clerk has received an email from Cllr Way who wishes to resign from the above committee and a replacement member is required. Current membership of this committee comprises of Cllrs Kingdon, Moore, White and the Mayor Cllr S. Lock.
7. **ADOPTION OF ROADS AT PATHFIELDS BUSINESS PARK**
This item has been placed on the agenda at the request of the RFO who requires a resolution to fund the above project being undertaken by DCC on our behalf.

Continued ...

TOWN COUNCIL
8th July 2014

A maximum of £110,000 is required from our capital funds and these monies have been allocated to be spent for several years to complete the project.

8. **PATHFIELDS BUSINESS PARK PHASE 4 SUB - COMMITTEE**

This item has been placed on the agenda and the Clerk will report to members following the above informal meeting held on Friday 4th July 2014.

9. **STATION ROAD – SOUTH MOLTON**

DCC are proposing to revoke a length of 40mph speed limit on the above and revert to a restricted road status of 30mph adjacent to the new housing development. Copies of the official documents are enclosed for members information and any comments are required by the 10th July 2014. ENCLOSED

10. **DEVON LIBRARIES CONSULTATION**

This item has been placed on the agenda as the public consultation period closes on the 17th July 2014 and comments must be forwarded to DCC by that date. Members requested that this subject be on this agenda in order for them to respond following their perusal of the relevant documentation.

11. **EMPOWERING PARISH COUNCILS TO SELL ELECTRICITY**

The Clerk has received an email regarding the above and a copy is enclosed for members information requesting support for this proposal. ENCLOSED

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

16 July 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 22 July 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 24 June 2014 ENCLOSED
Town Council 8 July 2014 ENCLOSED
5. **PUBLIC PARTICIPATION**
The meeting will adjourn for a period of fifteen minutes, or longer at the discretion of the chairman if circumstances determine. This will enable any member of the public to raise matters relating to the town.
6. **STATE AID – PROPOSED OPTION AGREEMENT WITH NDC**
Following members request the Clerk will report on the cost of seeking legal advice regarding the above.
7. **BURMA STONE – COMMUNITY WOODLANDS**
This item has been placed on the agenda at the request of the Chairman of the Royal British Legion – South Molton Branch. The Clerk will report further on this subject.

Continued ...

TOWN COUNCIL
22 July 2014

8. **COMMUNITY WOODLANDS – TENDER PROCESS FOR WORKS**
This item has been placed on the agenda at the request of Cllr Kingdon who will report further on a recent tendering exercise with contractors to carry out the proposed works.
9. **DOCUMENTS FOR EXECUTION**
Exclusive Right of Burial – Plot P007 – Mrs Maureen L. E. Little, Windrush, George Nympton Road, South Molton
Exclusive Right of Burial – Plot P008 – Mrs Maureen L. E. Little, Windrush, George Nympton Road, South Molton
Exclusive Right of Burial – Plot M1606D – Mr Mason, 55 Nadder Meadow, South Molton, EX36 4BR
10. **TOWN HALL FACADE**
Following the meeting with the possible contractors on Thursday 3 July 2014 attended by Jim Gardner, Architect, this item has been placed on the agenda in order that the successful contractor can be appointed. The Clerk will report further.
11. **RURAL LOCAL COUNCIL SOUNDING BOARD**
The Clerk has obtained further information regarding the above initiative and will report to members. The Clerk is requesting nominations to be the one representative from SMTC.
12. **SWPD – TRANSFORMER STATION – STATION ROAD**
The RFO has obtained further information regarding the above and the Clerk will report on the final and best offer of £30000 for the freehold site together with SWPD paying the Council's legal fees.
13. **CARE HOMES CLOSURES – DCC**
Members have requested that this is a regular item on the TC agenda and updated accordingly with news regarding the above proposals.
14. **MONTHLY ACTION SHEET**
Please find enclosed a copy of the Monthly Action Sheet for members information.
ENCLOSED
15. **FIREWORK DISPLAY**
This item has been placed on the agenda following a recent Finance Committee meeting where members approved that a maximum of £5000 could be spent on the above event to be held on 8 November 2014. This information is for the benefit of all members and no resolution is required.

Continued ...

TOWN COUNCIL
22 July 2014

16. **COMMUNITY RIGHT TO BID**

This item has been placed on the agenda at the request of several members due to recent issues caused by the Sub-Committee's recent decision. The Clerk will report further on this subject.

17. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**

- a) Any member who has attended a meeting as the Council's representative to report to Council. Please note only members who are the designated Town Council representatives need to report.
- b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.
- c) Police to report on any issues they feel may be of interest to members.

END

30 July 2014

Dear Sir/Madam,

I hereby summon you to attend an extra-ordinary meeting of the South Molton Town Council to be held in the Oak Room, The Amory Centre, 125 East Street, South Molton on Tuesday 5 August 2014 at 6.30pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **NORTH DEVON & TORRIDGE LOCAL PLAN PUBLICATION DRAFT 2014**
Responses to the above document are required by members in order to forward them by Friday 8 August 2014. The Council's land agent will be in attendance in order to report on the implications for Phase 4 of Pathfields Business Park. The Clerk has also invited Jean Watkins, Lead Planning Officer NDC, Andrew Austen, Lead Officer Planning Policy NDC and Emma Reed legal advisor from Slee Blackwell. Members have previously received copies of all the relevant documents to assist them in making their representations by the closing date.

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

3 September 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 9 September 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**

Town Council	22 July 2014	ENCLOSED
Town Council	5 August 2014	ENCLOSED
Town Council	15 August 2014	ENCLOSED
5. **STANDING ORDERS**

Members of the Staff Committee have requested that our Standing Orders need reviewing and the Clerk is recommending that a small sub-committee is appointed to undertake this exercise. Three nominations are required to form this sub-committee who will then report to the full council with any amendments.
6. **PATHFIELDS BUSINESS PARK PHASE 4 SUB-COMMITTEE & PATHFIELDS BUSINESS FORUM**

The Clerk has received an email from the Chairman of the above Sub-Committee tendering his resignation as from 5 August 2014 and also resigning as the Council's representative on the Pathfields Business Forum. A replacement therefore requires appointing.

Continued ...

TOWN COUNCIL
9 September 2014

7. **NORTH STREET**

A letter has been received from Mrs Kirstein Moore regarding traffic and parking issues in North Street and a copy is enclosed for members consideration.

ENCLOSED

8. **ESTATE ISSUES**

The Town Council's land agent will be in attendance to update members on several estate issues as detailed in his briefing paper a copy of which is enclosed.

ENCLOSED

- a) Adoption of the roads and footpaths at Pathfields Business Park Phase 3
- b) Maclins Quarry Lease Renewal
- c) North Devon & Torridge Local Plan
- d) Land at Gunswell Lane/North Road – Linden Homes
- e) Land at Nadder Lane/Exeter Gate
- f) Community Woodlands Draft Management Plan – A working draft copy of the above is enclosed for members information and members are reminded that Mr Holtom obtained funding from The Forestry Commission for this revised document. All stakeholders will be consulted regarding this plan as a statement of intent for the woodland.

ENCLOSED

CONFIDENTIAL ITEM

9. Outline Planning Phase 4 at Pathfields Business Park/Landowners Agreement

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

9 October 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 14 October 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**

Town Council	9 September 2014	ENCLOSED
Town Council	23 September 2014	ENCLOSED
5. **CENTRAL DEVELOPMENT AREA**

Following Tesco's PLC recent decision not to come to South Molton several members have requested that this item be placed on the agenda for discussion.
6. **TOWN COUNCIL PROPERTIES**

This item has been placed on the agenda following the last TC meeting where it was suggested that the appointment of an architect/surveyor be considered in order to survey the property owned by the Town Council on a four year cycle.
7. **BICYCLE RACKS**

This item has been placed on the agenda following a request by Cllr Woirden who will report further on the subject.
8. **GULLACOMBES HOUSING DEVELOPMENT – PUBLIC OPEN SPACE**

Following receipt of recent correspondence regarding the above the Clerk will report further on this subject.

Continued ...

TOWN COUNCIL
14 October 2014

9. **REPRESENTATIVES ON OTHER BODIES**

- a) PIP Centre – A new TC representative is required to replace former Councillor Parkinson.
- b) Pathfields Business Forum – Following the recent resignation of Cllr Kingdon as the TC's representative on the above organisation a replacement is required.
- c) South Molton & District Museum – The Clerk has received a request from Cllr Mrs C.Lock to appoint a second TC representative on the above community facility.

10. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**

- a) Any member who has attended a meeting as the Council's representative to report to Council. Please note only members who are the designated Town Council representatives need to report.
- b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.
- c) Police to report on any issues they feel may be of interest to members.

11. **DART PARK ALLOTMENTS – BONFIRES**

This item has been placed on the agenda following a request by Cllr Moore who will report further.

12. **ESTATE ISSUES**

The Town Council's land agent Mr J. Holtom will be in attendance to address members on the following:

- a) Agricultural Tenant – Mr Kiff
- b) Land at Hunts Meadow/Parklands (Located to north of B3226) – Please find enclosed a copy letter received from Ashville Ltd for members information.

ENCLOSED

- c) Community Woodlands including new extension.
- d) Pathfields Business Park – Mr Holtom will report on the following:
 - 1) Update on the adoption process.
 - 2) Phase 4
 - 3) The transfer of the freehold to Mr & Mrs Eve on Phase 3

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

22 October 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 28 October 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 14 October 2014 ENCLOSED
5. **ADOPTION OF COMMITTEE MINUTES**
Pannier Market Sub-Committee 26 November 2012 ENCLOSED
6. **PUBLIC PARTICIPATION**
The meeting will adjourn for a period of fifteen minute, or longer at the discretion of the Chairman. This will enable any member of the public to raise matters relating to the town.
7. **PLANNING APPLICATION NO 5800 – DEVELOPMENT OF 172 RESIDENTIAL DWELLINGS WITH ASSOCIATED ACCESS, ROADS, FOOTWAYS, PARKING, LANDSCAPING, DRAINAGE, OPEN SPACE AND PLAY FACILITIES AT LAND OFF NADDER LANE, SOUTH MOLTON**
Following recent emails forwarded to all members this major planning application has been put on the agenda for discussion and the necessary response to be forwarded to NDC. The Planning Committee chairman has been consulted on this application and he agrees that all members should have the opportunity to comment.

Continued ...

TOWN COUNCIL
28 October 2014

8. **YOUTH RESOURCE CENTRE**
Please find enclosed a revised copy report prepared by the Deputy Clerk/RFO for members information and the resolutions required. ENCLOSED
9. **DCC – BEECH HOUSE**
As usual the Clerk has placed this item on the agenda in case any member wishes to update the full council regarding the above.
10. **DART PARK ALLOTMENTS – BONFIRES/GARDEN WASTE**
Town Clerk to update members.
11. **MONTHLY ACTION SHEET**
An updated Monthly Action Sheet is enclosed for members information. ENCLOSED

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

19 November 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 25 November 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 11 November 2014 ENCLOSED
5. **PUBLIC PARTICIPATION**
The meeting will adjourn for a period of fifteen minutes, or longer at the discretion of the Chairman. This will enable any member of the public to raise matters relating to the town.
6. **CARE CLOSER TO HOME**
This item has been placed on the agenda at the request of Cllr Goodman. Cllr Goodman attended the recent seminar at South Molton and has compiled a brief report on the subject which will be forwarded to members prior to this meeting. Any representations by SMTC must be forwarded by 12 December 2014.
7. **MEMORIAL TREE – COMMUNITY WOODLANDS**
This item has been placed on the agenda at the request of Cllr Moore who will report further on the subject. The Clerk has made enquiries regarding the provision of a piece of granite in order to have it inscribed or a plaque commissioned to mark the occasion.

Continued ...

TOWN COUNCIL
25 November 2014

8. **PANNIER MARKET ROOF**

Following the recent attendance of Mr Jim Gardner, David Wilson Partnership, to a TC meeting he has prepared a fee breakdown of the total architectural costs and a copy is enclosed for member's discussion and approval. ENCLOSED

9. **TOWN HALL FACADE**

Following the last TC meeting as requested the Clerk referred the issue of the scaffolding to Mr Gardner and his reply was forwarded to all members. Mr Gardner has recommended that the scaffolding remains in situ until the necessary works have commenced. Members are also reminded that it was erected as a safety precaution under Health and Safety legislation. The Clerk will report further on this subject.

10. **BEECH HOUSE – DCC**

As requested by members this item has been placed on the agenda for discussion and update. The Clerk understands that the planned Judicial Review has been withdrawn and will endeavour to ascertain the current position for members benefit.

11. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**

- a) Any member who has attended a meeting as the Council's representative to report to Council. Please note only members who are the designated Town Council representatives need to report.
- b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.
- c) Police to report on any issues they feel may be of interest to members.

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

3 December 2014

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 9 December 2014 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

The Mayor invites all Councillors and partners to refreshments following this meeting.

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 25 November 2014 ENCLOSED
5. **ADOPTION OF COMMITTEE MINUTES**
Parish Emergency Plan Working Party 10 June 2013 ENCLOSED
Pannier Market Sub-Committee 16 October 2014 ENCLOSED
6. **DOCUMENT FOR EXECUTION**
Exclusive Right of Burial – Plot P012 – Mrs Margaret Williams, 25 Jury Park,
South Molton, EX36 4DW
7. **COMMUNITY WOODLAND – PROPOSED BMX TRACK**
This item has been placed on the agenda following a request from Cllr Bushell who will report further on the subject. The Clerk has referred this request to the land agent and he will report further. A copy of the Community Woodland is enclosed for members information. ENCLOSED

Continued ...

TOWN COUNCIL
9 December 2014

8. **LAND AT NORTH ROAD, SOUTH MOLTON**
Following the Town Council's decision to appoint the District Valuer regarding the above the Clerk will report and update members on the current situation.
9. **TOWN COUNCIL MEETINGS**
Following the Town Council on 25 November 2014 when members commented regarding the heating in the Court Room the Clerk is suggesting that all TC meetings from January to March 2015 are held in the Amory Centre.
10. **BUDGET MEETING**
The Clerk and RFO are recommending that the above meeting is held in the Amory Centre on Monday 12 January 2015 commencing at 6.30pm.

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

3 February 2015

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 10 February 2015 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 27 January 2015 ENCLOSED
5. **DEMENTIA**
The Mayor has invited Mrs J. Chapman from Eastleigh Residential Home to briefly address members on the above and issues relating to this debilitating disease.
6. **PATHFIELDS BUSINESS PARK – PURCHASE OF LAND**
The land agent has had a recent meeting with a large employer at the above location and they wish to purchase a further approximate 5 acres to expand their business operation. Members are asked to consider their request and the Clerk will report to members.
7. **SOUTH MOLTON SWIMMING POOL TRUST**
Following the formation of the above at the last Town Council meeting Cllr Way has indicated that he does not wish to be a member and a replacement is sought from any other interested member. The Clerk did invite trustee Mr A. Collyer to this meeting but he was unable to attend. It is hoped he will attend a future meeting to address members on the future of this community sports facility.

Continued ...

TOWN COUNCIL
10 February 2015

8. **DEVON & CORNWALL CONSTABULARY**

Following a recent Crime Preventional Panel meeting Cllr Worden has requested that this item be placed on the agenda due to the press coverage that staffing levels will be reduced due to funding cuts. Cllr Worden will report further.

9. **POLICY ON THE RECORDING/FILMING AT TOWN COUNCIL MEETINGS**

The Clerk has prepared a policy document regarding the above and a copy is enclosed for members consideration and approval. This is a new policy and will be part of the new Standing Orders document that the Clerk is currently reviewing.

ENCLOSED

10. **DCC – PUBLIC TRANSPORT REVIEW**

The Clerk recently forwarded an email to all members regarding the above and the consultation process closes on Monday 20 April 2015. The Clerk requires comments from members particularly as South Molton will be affected if the proposals are agreed by DCC.

END

TOWN COUNCIL
10 February 2015

8. **DEVON & CORNWALL CONSTABULARY**

Following a recent Crime Preventional Panel meeting Cllr Worden has requested that this item be placed on the agenda due to the press coverage that staffing levels will be reduced due to funding cuts. Cllr Worden will report further.

9. **POLICY ON THE RECORDING/FILMING AT TOWN COUNCIL MEETINGS**

The Clerk has prepared a policy document regarding the above and a copy is enclosed for members consideration and approval. This is a new policy and will be part of the new Standing Orders document that the Clerk is currently reviewing.

ENCLOSED

10. **DCC – PUBLIC TRANSPORT REVIEW**

The Clerk recently forwarded an email to all members regarding the above and the consultation process closes on Monday 20 April 2015. The Clerk requires comments from members particularly as South Molton will be affected if the proposals are agreed by DCC.

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

18 February 2015

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 24 February 2015 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 10 February 2015 ENCLOSED
5. **PROPOSED NEW SOUTH MOLTON COMMUNITY COLLEGE**
The Clerk has invited the Principal of SMCC Mr A. Finney to the meeting to address members on the recent success in obtaining substantial funding to build a new school.
6. **PUBLIC PARTICIPATION**
The meeting will adjourn for a period of fifteen minutes, or longer at the discretion of the chairman if circumstances determine. This will enable any member of the public to raise matters relating to the town.
7. **NDC – NEW LOCAL PLAN**
This item has been placed on the agenda at the request of both NDC members, Cllrs Moore and Worden, who will report on their concern regarding the newly released Local Plan and the consultation process.

Continued ...

TOWN COUNCIL
24 February 2015

8. **MAYOR CHOOSING CEREMONY – JUNE 2015**
The Clerk has recently forwarded an email on the above to all members and will report further on his recommendations.
9. **ADOPTION OF COMMITTEE MINUTES**
Central Park Working Group 15 December 2014 ENCLOSED
10. **WAND – WORKING ADVOCACY IN NORTH DEVON**
The Clerk has recently forwarded an email to all members regarding the above and will report further on the subject.
11. **SUPERFAST BROADBAND FOR SOUTH MOLTON**
The Clerk has recently forwarded an email to all members in respect of the above and he will report further on the subject.
12. **SOUTH MOLTON PANNIER MARKET**
At the request of Mr M. Ray please find enclosed copies of relevant documents regarding the above for members information. ENCLOSED
13. **TOWN HALL ROOF/PANNIER MARKET ROOF**
The Clerk will update members regarding progress made with the planned major repair works.
14. **MONTHLY ACTION SHEET**
Please find enclosed a copy of the Monthly Action Sheet for members information. The Clerk has updated this document where relevant. ENCLOSED
15. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**
- a) Any members who has attended a meeting as the Council's representative to report to Council. Please note only members who are the designated Town Council representatives need to report.
 - b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.
 - c) Police to report on any issues they feel may be of interest to members.
 - d) Cllr Yabsley DCC to report on any issues he feels may be of interest to members.

END

Note: Please note that Prayers will be said prior to the commencement of the Council meeting for any member who wishes to attend.

4 March 2015

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 10 March 2015 at 7.00pm.

Yours faithfully,

M. G. Gingell
Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 24 February 2015 ENCLOSED
5. **ADOPTION OF COMMITTEE MINUTES**
Pannier Market Sub-Committee 27 November 2014 ENCLOSED
6. **OUTSIDE GYM EQUIPMENT – CENTRAL PARK**
7. **PANNIER MARKET – COUNTRY LIFE/SPORTS EVENT**
This item has been placed on the agenda at the request of Cllr Lewis who will report further on her suggestion to arrange an event in the Pannier Market.
8. **PUBLIC TRANSPORT REVIEW**
Town Clerk to update members on the above and any comments need to be submitted to DCC by the 30th April 2015.
9. **POLICY ON THE RECORDING/FILMING AT TOWN COUNCIL MEETINGS**
Town Clerk to update members on the above policy document.
10. **ESTATES ISSUES**

END

TOWN COUNCIL
24 March 2015

8. **WAND**
Following members request for the Clerk to forward a letter regarding the above a reply has been received and a copy is enclosed for members information. ENCLOSED
9. **PATHFIELDS BUSINESS PARK PHASE 4 – PROPOSED PLANNING APPLICATION**
At members request this has beendeferred from the meeting on 10 March 2015 and the Clerk will report further.
10. **MONTHLY ACTION SHEET**
Please find enclosed a copy of the Monthly Action Sheet for members information. The Clerk has updated this document where relevant. ENCLOSED
11. **REPRESENTATIVES TO REPORT ON MEETINGS ATTENDED**
- a) Any member who has attended a meeting as the Council's representatives to report to Council. Please note only members who are the designated Town Council representatives need to report.
 - b) North Devon Councillors Moore and Worden will report on any issues they feel may be of interest to members.
 - c) Police to report on any issues they feel may be of interest to members.
 - d) Cllr Yabsley DCC to report on any issues he feels may be of interest to members.

END

TOWN COUNCIL
14 April 2015

7. **PUBLIC TRANSPORT REVIEW**

Further to a meeting on 10 March 2015 when the above was discussed please find enclosed a copy of Mr M. Cornelius's comments as requested by members.

ENCLOSED

END

13 May 2015

Dear Sir/Madam,

I hereby summon you to attend a meeting of the South Molton Town Council to be held in the Town Hall, South Molton on Tuesday 19 May 2015 immediately following the Annual Town Meeting at 7.00pm.

Yours faithfully,

Andrew C. Coates
Acting Town Clerk

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Chairman's announcements and matters of urgency brought forward at the discretion of the Chairman.
4. **APPROVAL OF MINUTES**
Town Council 28 April 2015 ENCLOSED
5. **CENTRAL CAR PARK**
Cllr Moore has requested that this item is placed on the agenda. He is requesting that a resolution is passed to grant him permission, in principle, to speak to North Devon Council regarding the possibility of transferring the ownership of Central Car Park to the Town Council.

END