

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE BEECH ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 9 JUNE 2014 AT 8.30AM

Present: In the Chair Cllr Mrs C. Lock
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr E. J. Moore
Cllr Mrs R. McCool Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates

F1/14 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Kingdon and Way

F2/14 **CHAIRMAN'S ANNOUNCEMENTS**

The RFO read out a letter received from the Cheese Larder in South Molton thanking the Town Council for their offer of financial support to attend the Foire aux Fromages in Livarot.

F3/14 **DECLARATIONS OF INTEREST**

The following declarations of interest were read out by the RFO:
Cllr Goodman – Personal Interest – Item 6 – Applicant lives next door to me.
Cllr Mrs C. Lock – DPI – Item 7 – Mayoress
Cllr S. Lock – DPI – Item 7 – Mayor
Cllr White – DPI – Item 6 - Member of Twinning Association

F4/14 **APPROVAL OF MINUTES**

Finance Committee 12 May 2014
It was RESOLVED that these minutes be approved subject to the addition of Cllr Moore being in attendance as an observer at this meeting.

F5/14 **ACCOUNTS FOR PAYMENT**

It was RESOLVED that the accounts in the sum of £83388.71 be approved for payment.

F6/14 **DONATIONS TO LOCAL ORGANISATIONS**

Members considered the two applications for donations from Wiomen Do Business and South Molton Twinning Association and it was RESOLVED that the following be awarded
Women Do Business - £100 – Voting – 3 For, 2 Against, 1 Abstained

Cllr White declared a DPI in the following item, briefly addressed members in respect of the following application, and left the meeting.

South Molton Twinning Association - £100

Continued ...

Cllr White rejoined the meeting.

F7/14 It was RESOLVED that Item 8 on the agenda be considered next.

F8/14 **1 EAST STREET**

Members noted that the RFO was requesting permission to appoint David Wilson Partnership to carry out a feasibility study in respect of the 2nd floor flat at 1 East Street. It was RESOLVED that this request be approved but prior to their appointment the RFO should contact Buildings Regulations Department at NDC for their comments on the fire escape route.

Cllrs C. and S. Lock declared a DPI in the following item and left the meeting.

Cllr Mc Cool took the chair.

F9/14 **MAYOR'S ALLOWANCE**

Members noted that the Mayor's Allowance for 2014/2015 will be £1885.00

Cllr C. and S. Lock rejoined the meeting and Cllr S. Lock retook the chair.

There being no further business the meeting closed at 9.20am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE BEECH ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 14 JULY 2014 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr Mrs C. Lock
Cllr E. J. Moore Cllr Mrs R. McCool
Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates
Mr M. Cornelius

F10/14 **APOLOGIES FOR ABSENCE**

Nil.

F11/14 **CHAIRMAN'S ANNOUNCEMENTS**

Nil.

F12/14 **DECLARATIONS OF INTEREST**

Nil.

F13/14 **APPROVAL OF MINUTES**

Finance Committee 9 June 2014

It was RESOLVED that these minutes be approved subject to the minutes be amended to read that Cllr Mrs C. Lock retook the chair following Minute F9/14.

F14/14 **ACCOUNTS FOR PAYMENT**

It was RESOLVED that accounts in the sum of £44742.43 be approved for payment.

F15/14 **DONATION TO LOCAL ORGANISATION**

Members considered the application for a donation from South Molton & District Volunteer Bureau and it was RESOLVED that they be awarded the sum of £400 for the current financial year.

The time being 9.10am Cllr Goodman left the meeting.

F16/14 **TIC MATTERS & RENT**

The RFO reported on the Tourist Information Centres current financial situation and discussion followed on various ways that the Council could assist them – either by allowing them space at the Amory Centre free of charge or by waiving their annual rent at 1 East Street. As the rent had been paid for the current year it was RESOLVED that no decision is made at this point in time and that this item is re-agendad for a Town Council meeting in twelve months time.

Continued ...

F17/14 FIREWORK DISPLAY

Members discussed whether or not to host a firework event similar to last year and it was RESOLVED that a display is held on 8 November, up to a maximum amount of £5000. It was also recommended that a better PA system is used and that this item is placed on the next Town Council agenda in order that all members are made aware of this decision.

F18/14 STRATEGY GOING FORWARD

The RFO outlined his thoughts for a Strategy Going Forward and it was RESOLVED that he drafts a report to be presented to the Town Council at a future meeting.

F19/14 TOWN GUIDE

The RFO reported on the possibility of producing a further 1000 copies of the current Town Guide at a cost of £690 and it was RESOLVED that a further 1000 copies are purchased for distribution.

There being no further business the meeting closed at 9.34am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE GARDEN ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 18 AUGUST 2014 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr M. J. Kingdon
Cllr Mrs C. Lock Cllr E. J. Moore
Cllr Mrs R. McCool Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates
Mr M. Cornelius

F20/14 **APOLOGIES FOR ABSENCE**

Nil.

F21/14 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman requested that members wishing to speak should indicate this in a manner not to distract others speaking at the time. He would ensure that everyone wishing to is given a chance to speak in the relevant order.

F22/14 It was RESOLVED that Standing Orders be suspended. Cllr Moore requested that the RFO be invited to all meetings of a financial nature and it was RESOLVED that this request be approved.

F23/14 It was RESOLVED that Standing Orders be reinstated.

F24/14 **DECLARATIONS OF INTEREST**

The following Declaration of Interest was read out by the RFO:
Cllr McCool – Personal Interest – Item 6 – Personal Friend of Treasurer

F25/14 **APPROVAL OF MINUTES**

Finance Committee 14 July 2014
It was RESOLVED that these minutes be approved.

F26/14 **ACCOUNTS FOR PAYMENT**

It was RESOLVED that accounts in the sum of £29701.96 be approved for payment.

F27/14 **DONATION TO LOCAL ORGANISATION**

Members considered two applications for donations from South Molton Tourist Association and South Molton Visually Impaired and Macular Group and it was RESOLVED that they be awarded £1500.00 and £200.00 respectively for the current financial year.

Continued ...

F28/14 SWEEPER FOR PANNIER MARKET

Members noted that the RFO was requesting permission to purchase a wheeled sweeper at a cost of £2300.00 plus VAT to assist in sweeping the Pannier Market. It was RESOLVED that the RFO organises a demonstration of this equipment as soon as possible and if it was agreed that if the equipment was suitable then the purchase be approved.

F27/14 AUDIT OF 2013/2014 ACCOUNTS

The RFO reported on the completion of the audit of the accounts for the 2013/2014 financial year with an unqualified Audit Report. The RFO advised that mention had been made by the Auditors regarding the high general reserves but they were happy that these would decrease in the near future as maintenance expenditure was planned for the Town Hall Facade and possibly the Pannier Market roof.

There being no further business the meeting closed at 9.11am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE BEECH ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 15 SEPTEMBER 2014 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr M. J. Kingdon
Cllr Mrs C. Lock Cllr E. J. Moore
Cllr Mrs R. McCool Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates

F28/14 **APOLOGIES FOR ABSENCE**

Nil.

F29/14 **CHAIRMAN'S ANNOUNCEMENTS**

Nil.

F30/14 **DECLARATIONS OF INTEREST**

Nil.

F31/14 **APPROVAL OF MINUTES**

Finance Committee 18 August 2014

It was RESOLVED that these minutes be approved.

F32/14 **ACCOUNTS FOR PAYMENT**

It was RESOLVED that accounts in the sum of £33379.24 be approved for payment.

F33/14 **INTERNAL AUDIT CONTRACT**

Members noted that details had been received from Mr Ken Abraham, the Council's Internal Auditor, to continue his contract on a rolling yearly contract. The RFO was recommending that this proposal be accepted and it was RESOLVED that this be approved.

F34/14 **SWEEPER FOR PANNIER MARKET**

Members noted that following a recent demonstration of a suitable sweeper for the Pannier Market the RFO was requesting permission to accept the original quote to purchase this item. It was RESOLVED that this request be approved. It was further RESOLVED that a commercial Pressure Washer be purchased up to the value of £550. Cllr Moore abstained from voting on both resolutions and Cllr White abstained from voting on the sweeper.

There being no further business the meeting closed at 9.01am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE GARDEN ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 13 OCTOBER 2014 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr M. J. Kingdon
Cllr Mrs C. Lock Cllr E. J. Moore
Cllr Mrs R. McCool Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates
Cllr M. Bushell – as an observer
Mr M. Cornelius – as an observer

F35/14 APOLOGIES FOR ABSENCE

Nil.

F36/14 CHAIRMAN'S ANNOUNCEMENTS

The Chairman confirmed receipt of an email forwarded to all members by the RFO giving details of proposed capital expenditure and stated that the Council, although it has high value balances, should be mindful of how these monies are spent.

F37/14 DECLARATIONS OF INTEREST

Nil.

F38/14 APPROVAL OF MINUTES

Finance Committee 15 September 2014
It was RESOLVED that these minutes be approved.

F39/14 ACCOUNTS FOR PAYMENT

It was RESOLVED that accounts in the sum of £83374.27 be approved for payment.

F40/14 DOG BINS ON WOODLAND EXTENSION

Members noted that the RFO was requesting approval to purchase four new dog bins for the woodland extension up to a maximum of £700. It was RESOLVED that this request be approved.

F41/14 CONVERSION OF FLAT AT 1 EAST STREET

The RFO reported on the potential costings to convert the top floor flat at 1 East Street and recommended that a full survey is undertaken at an approximate cost of £2600. A discussion followed and it was reported that this item will be placed on the next available Town Council agenda for discussion by all members.

Continued ...

There being no further business the meeting closed at 9.00am.

Chairman

Date

ALLOTMENT RENTS – to be increased to £40 per annum with effect from 25 March 2016

F48/14 HALF YEARLY ACCOUNTS

Members noted a copy of the half yearly accounts for the period ending 30 September 2014 and it was RESOLVED that these be approved.

Cllr White declared a DPI during discussion on the Town Band’s application and left the meeting.

F49/14 DONATIONS TO LOCAL ORGANISATIONS

Members noted three application for donation which had been received and it was RESOLVED that monies be awarded as follows:
South Molton & District Archive and Local History Society - £100
South Molton Town Band - £200

Cllr White rejoined the meeting.

South Molton Pre-School – That no monies be awarded as members felt this should be funded from DCC’s Education Budget.

F50/14 MACMILLAN FAIR

Members noted that the Macmillan Fair were requesting a contribution towards positioning 25 Christmas Trees around the scaffolding at the front of the Town Hall and it was RESOLVED that this request be rejected. Cllr McCool wished to have it minuted that she voted against this decision.

Cllrs C. and S. Lock declared a DPI in the following item and left the meeting.

F51/14 MAYOR’S CHARITY DINNER DANCE

- a) Members noted a copy of the account in respect of the event held on 11 October 2014
- b) The Mayor had requested that a formal policy is set regarding any loss which occurs regarding this event. It was RESOLVED that the current situation remains unchanged with the loss being made up personally by the Mayor but if the Mayor of the Day has any problems then this should be brought back to this Committee who will consider how the loss is funded.

Cllrs C. and S. Lock rejoined the meeting.

There being no further business the meeting closed at 10.15am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE GARDEN ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 8 DECEMBER 2014 AT 8.30AM

Present: In the Chair Cllr Mrs C. Lock
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr E. J. Moore
Cllr Mrs R. McCool Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates
Mr M. Cornelius

F52/14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Kingdon and Way.

F53/14 CHAIRMAN'S ANNOUNCEMENTS

An email received that morning from a resident of South Molton was read out by the RFO. This email stated how successful the Festive Fair was and how marvellous the Christmas lights were.

F54/14 DECLARATIONS OF INTEREST

Nil.

F55/14 APPROVAL OF MINUTES

Finance Committee 17 November 2014
It was RESOLVED that these minutes be approved.

F56/14 ACCOUNTS FOR PAYMENT

It was RESOLVED that accounts in the sum of £32962.71 be approved for payment.

F57/14 SOUTH MOLTON SINGS

Members noted that South Molton Sings had requested that consideration be given to refunding some of the cost of hire for the evening of their Charity Concert in July. It was RESOLVED that no refund be granted on this occasion as members understood that the Town Council policy was to only give refunds to registered charities.

F58/14 TOWN HALL – LONG DRAG

Members noted that two quotes had been received to carry out re-plastering works to Long Drag. It was RESOLVED that the quote from Will Sanders, in the sum of £2600 be accepted.

F59/14 TOWN COUNCIL'S MEDIUM TERM FINANCIAL STRATEGY

Members noted a copy of the Town Council's Medium Term Financial

Continued ...

Strategy compiled by the RFO and it was RESOLVED that this document be adopted.

F60/14 **OUTDOOR GYM EQUIPMENT**

Members noted that the RFO was requesting permission to earmark £5000 from capital reserves to supplement the £10000 received from the Big Lottery for outside gym equipment. It was RESOLVED that this request be approved subject to the Central Park Working Party accepting the £15000 proposal.

There being no further business the meeting closed at 8.47am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE BEECH ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 12 JANUARY 2015 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr M. J. Kingdon Cllr Mrs R. McCool
Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates
Mr R. Herniman – As an observer

F61/14 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Goodman, C. Lock and Moore.

F62/14 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman wished all members a very happy New Year.

F63/14 **DECLARATIONS OF INTEREST**

Nil.

F64/14 **APPROVAL OF MINUTES**

Finance Committee 8 December 2014
It was RESOLVED that these minutes be approved.

F65/14 **ACCOUNTS FOR PAYMENT**

It was RESOLVED that accounts in the sum of £131379.10 be approved for payment.

F66/14 **NATWEST MANDATE**

Members noted that a three year NatWest Bond in the sum of £250,000 has now matured together with associated interest of £28,000. These monies were transferred to a reserve account where there is no mandate authority set up. It was RESOLVED that Andrew Coates and David Worden be authorised signatories purely to transfer the existing balance on the reserve account back into the Town Council's Lloyds Business Account.

There being no further business the meeting closed at 8.54am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE GARDEN ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 9 FEBRUARY 2015 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr M. J. Kingdon
Cllr Mrs C. E. Lock Cllr E. J. Moore
Cllr S. K. White

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates
Mr M. Cornelius & Mr R. Herniman – as observers

F67/14 APOLOGIES FOR ABSENCE

Nil.

F68/14 CHAIRMAN'S ANNOUNCEMENTS

Nil.

F69/14 DECLARATIONS OF INTEREST

Nil.

F70/14 APPROVAL OF MINUTES

Finance Committee 12 January 2015
It was RESOLVED that these minutes be approved.

F71/14 ACCOUNTS FOR PAYMENT

It was RESOLVED that accounts in the sum of £31021.46 be approved for payment.

F72/14 TOURIST INFORMATION OFFICE

Mrs S. Webber and Mr T. Lowe gave a presentation to members regarding the financial position of the Tourist Information Centre in South Molton and it was noted that they anticipated a shortfall in the next financial year. Members felt that the TIC provides a good service to both locals and visitors and it was therefore RESOLVED not to invoice them for rent of the premises at 1 East Street in the current financial year and that they be awarded an additional £1000 to any Section 137 application received from them for the 2015/2016 financial year. It was also agreed that the RFO investigates the possibility of re-locating the TIC to the foyer of the Amory Centre.

F73/14 RUGBY PITCH QUOTES

Further to a recent Town Council meeting, when Mr Neil Kingdon gave a presentation to members, estimated costs for the necessary surveys had been received and these were noted by members. Members considered that any monies awarded to this initiative should be given to the proposed Sports Hub as a whole and it was therefore RESOLVED that a meeting is arranged

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with representatives of the Rugby Club, the Football Club and Lucinda Tomlinson from NDC in due course.

The time being 9.22am Cllr Moore left the meeting.

F74/14 GARAGES IN PANNIER MARKET

The RFO reported on a proposal to convert the garages in the Pannier Market into storage units. It was agreed that the RFO should obtain quotes for this work and to include the installation of an office with showering facilities for use by Town Council staff. Once compiled details will be presented to members of this Committee for consideration.

F75/14 MEMORIAL STONE – COMMUNITY WOODLAND

The RFO reported that a quote, in the sum of £1200, had been received to place a memorial stone in the Community Woodlands but he hoped that he could secure a reduction in this amount. It was RESOLVED that the RFO be given permission to accept the quote and that the works be completed as soon as possible.

Cllr Lock abstained from voting on this item.

F76/14 CARRIER BAGS FOR MARKET TRADERS

Members noted that the RFO had obtained quotes to produce plastic bags advertising the Pannier Market and it was proposed to sell these to Market Traders at a reduced price. It was RESOLVED that the RFO be given permission to purchase a run of 5000 biodegradable bags at a maximum cost of £500 and these traders be offered to purchase these at 3p per bag. It was further RESOLVED that the RFO investigate the purchase of cotton/canvas bags in the future.

F77/14 REVIEW OF FINANCIAL REGULATIONS

Members noted a copy of the current Financial Regulations and it was RESOLVED that no changes were required to these.

F78/14 STATEMENT OF ASSURANCE AND RISK ASSESSMENT

Members noted a copy of the Council's Risk Assessment and it was RESOLVED that this document be approved and adopted.

F79/14 INTERNAL STATEMENT AND INTERNAL CONTROL

Members noted a copy of the Council's Internal Statement and Internal Control document and it was RESOLVED that this be approved and adopted.

F80/14 INTERNAL AUDIT REPORT

Members noted a copy of the Internal Audit Report and the Mayor advised that a meeting to review the current Standing Orders was imminent.

There being no further business the meeting closed at 10.00am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE BEECH ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 9 MARCH 2015 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr M. J. Kingdon
Cllr Mrs C. E. Lock Cllr E. J. Moore

In Attendance: Deputy Town Clerk/RFO/Project Co-ordinator Mr A. C. Coates
Mr M. Cornelius and Mr R. Herniman as observers

F81/14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr McCool.

F82/14 CHAIRMAN'S ANNOUNCEMENTS

The RFO reported that the draft lease between South Molton Town Council and the YMCA has been completed. He also reported that the Deed of Surrender between South Molton Town Council and Devon County Council has not yet been completed. He hoped that the whole of the transfer would be completed within the next month.

F83/14 DECLARATIONS OF INTEREST

Nil.

F84/14 APPROVAL OF MINUTES

Finance Committee 9 February 2015
It was RESOLVED that these minutes be approved.

F85/14 ACCOUNTS FOR PAYMENT

It was RESOLVED that accounts in the sum of £50816.89 be approved for payment.

F86/14 RUGBY PITCH QUOTES

Members noted that the Football Club at a recent meeting agreed that a four year business plan will be prepared to include a single sports hub. The RFO was recommending that no decision regarding a possible loan of £10000 from the Town Council be made until such time that this plan has been agreed. It was RESOLVED that this recommendation be accepted.

F87/14 HIRE OF TOWN HALL – SOUTH MOLTON TOWN BAND

Members noted a copy of a letter from South Molton Town Band requesting consideration be given to refunding monies in respect of their booking in the Town Hall in December 2014. It was RESOLVED that a refund of £38 be given due to the lift being out of action.

F88/14 TOWN COUNCIL VEHICLE

Members noted that the Town Council's vehicle is currently off the road and

Continued ...

that the RFO was requesting permission to purchase a replacement up to a cost of £5000. It was RESOLVED that this request be approved and the RFO will keep members updated in due course.

There being no further business the meeting closed at 9.07am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE GARDEN ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON MONDAY 13 APRIL 2015 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Town Mayor Cllr S. W. Lock
Cllr D. J. Goodman Cllr Mrs C. E. Lock
Cllr E. J. Moore

In Attendance: Acting Town Clerk Mr A. C. Coates
Mr M. Cornelius as an observer

F89/14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Kingdon and White.

F90/14 CHAIRMAN'S ANNOUNCEMENTS

Nil.

F91/14 DECLARATIONS OF INTEREST

Nil.

F92/14 APPROVAL OF MINUTES

Finance Committee 9 March 2015
It was RESOLVED that these minutes be approved.

F93/14 ACCOUNTS FOR PAYMENT

It was RESOLVED that accounts in the sum of £97503.62 be approved for payment.

F94/14 DONATIONS TO LOCAL ORGANISATIONS

Members noted details of two applications for donations which had been received and it was RESOLVED that monies be allocated as follows:
South Molton & District Community News - £125
Torridge, North, Mid & West Devon Citizens Advice Bureau - £500

F95/14 BUILDINGS SURVEYS

Members noted that two quotes had been received to carry out condition Surveys for maintenance scheduling in respect of 1 East Street, Cemetery Lodge, 2 x Cemetery Chapels and the Old Cornmarket (Post Office Building). It was RESOLVED that the quote from Jeremy Holtom in the sum of £6000 be Accepted.

F96/14 SOUTH MOLTON RUGBY CLUB

Members noted a copy letter received from Neil Kingdon of South Molton Rugby Club requesting the release of monies for survey works. It was RESOLVED that no monies are released until there is a firm commitment

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to purchase the necessary land.

Cllr Moore stated that it had been a good year for this Committee, with several good decisions having been made, and wished to thank all members for their time and effort.

There being no further business the meeting closed at 9.05am.

Chairman

Date

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF THE SOUTH MOLTON TOWN COUNCIL HELD IN THE GARDEN ROOM, THE AMORY CENTRE, 125 EAST STREET, SOUTH MOLTON ON WEDNESDAY 6 MAY 2015 AT 8.30AM

Present: In the Chair Cllr M. F. Way
Cllr D. J. Goodman Cllr E. J. Moore
Cllr S. K. White

In Attendance: Acting Town Clerk Mr A. C. Coates

F97/14 APOLOGIES FOR ABSENCE

Nil.

F98/14 CHAIRMAN'S ANNOUNCEMENTS

The Chairman, Cllr Way, thanked all members of the Committee and the Acting Town Clerk for their hard work and stated that he had enjoyed his time as Chairman.

Cllr More wished to thank Cllr White for all his work for this Committee.

Cllr White wished members all the best for the future, He stated that it would be interesting to see the results of the elections but said that politics should not be involved in Town Council business.

F99/14 DECLARATIONS OF INTEREST

Nil.

F100/14 APPROVAL OF MINUTES

Finance Committee 13 April 2015

It was RESOLVED that these minutes be approved.

F101/14 ACCOUNTS FOR PAYMENT

It was RESOLVED that accounts in the sum of £40430.67 be approved for payment.

F102/14 SOUTH MOLTON RUGBY FOOTBALL CLUB

Members noted that following a recent decision by the Mayor, Deputy Mayor and Chairman of this Committee, a loan of £2000 has been given to the above and a loan agreement has been forwarded to them for signature. It was RESOLVED to ratify this decision.

F103/14 REPAIRS TO TOWN HALL ROOF

Members noted the details of estimated costings from the architect for professional fees in respect of the above which had been previously circulated. It was RESOLVED that this quote be accepted in order to proceed with this project.

F104/14 PURCHASE OF NEW GRASS CUTTING MACHINERY

Members noted that a quote in the sum of £4000 plus VAT had been

Continued ...

received from J. Hayes UK Ltd to provide a suitable ride on mower which includes a 'trade in' amount for our current vehicle. It was RESOLVED that this quote be accepted.

F105/14 ACCOUNTS FOR YEAR ENDING 31 MARCH 2015

- a) Members noted a copy of the above accounts and it was RESOLVED that these be approved.
- b) Members noted a copy of a letter received from the Council's Internal Auditor and it was RESOLVED that this be noted.
- c) Members noted a copy of the Annual Return and it was RESOLVED that this be approved.
- d) It was RESOLVED that the Bank Reconciliation for the year ending 31 March 2015 be approved by members and signed by the Chairman of this Committee and the Responsible Finance Officer.

There being no further business the meeting closed at 9.37am.

Chairman

Date