

MINUTES OF THE MEETING OF THE ANNUAL MEETING OF SOUTH MOLTON TOWN COUNCIL HELD IN THE TOWN HALL, SOUTH MOLTON ON TUESDAY 16 MAY 2017 AT 7.00pm

Present: In the Chair: Town Mayor Cllr S. W. Lock
Cllr M. Bushell Cllr M. Cornelius
Cllr D. J. Goodman Cllr Mrs J. H. Foster
Cllr M. J. Kingdon Cllr Ms T. Lewis
Cllr Mrs C. Lock Cllr E. J. Moore
Cllr M. F. Way Cllr Mrs S. Yeo

In Attendance: Mr A. C. Coates – Town Clerk

1/17 **PRAYERS**

The meeting was opened in prayer by the Mayor's Chaplain.

2/17 **NOMINATION AND APPOINTMENT OF MAYOR FOR 2017/2018 MUNICIPAL YEAR**

It was RESOLVED that Cllr Mrs C. E. Lock be the Mayor of South Molton for the 2017/2018 municipal year. 9 For 2 Abstained.
Cllr Mrs C. E. Lock took the chair.

3/17 **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**

Cllr Mrs Lock read out the above and the document was signed and witnessed by the Town Clerk.

4/17 **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2017/2018 MUNICIPAL YEAR**

It was RESOLVED that Cllr Mrs J. Foster be appointed as Deputy Mayor of South Molton for the 2017/2018 municipal year. 8 For 2 Abstained 1 Against.

5/17 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Worden.

6/17 **CHAIRMAN'S ANNOUNCEMENTS**

Nil.

7/17 **DECLARATIONS OF INTEREST**

Nil.

8/17 **APPOINTMENT OF COMMITTEES 2017/2018**

- a) (i) **Planning Committee** - RESOLVED that membership consists of Cllrs Bushell, Cornelius, S. Lock, Moore, Worden, Yeo and Mayor ex officio
- (ii) RESOLVED that Cllr Cornelius be elected as Chairman.
- (iii) RESOLVED that Cllr Bushell be elected as Vice Chairman.

Continued ...

- b) (i) **Finance Committee** - RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, Lewis, S. Lock, Way and Mayor ex officio.
(ii) RESOLVED that Cllr Way be elected as Chairman.
(iii) RESOLVED that Cllr Kingdon be elected as Vice Chairman.
- c) (i) **Staff Committee** - RESOLVED that membership consists of Cllrs Cornelius, Goodman, Kingdon, S. Lock, Moore, Way and Mayor ex officio.
(ii) RESOLVED that Cllr Kingdon be elected as Chairman.
(iii) RESOLVED that Cllr Moore be elected as Vice Chairman.
- Members noted that the Chairman and Vice Chairman of the following committees are elected at their first meeting of the Municipal Year:
- d) **Amenity Areas Sub-Committee** – It was RESOLVED to include Estate issues within this Sub-Committee and it was therefore agreed to re-name this Sub-Committee **Estates and Amenity Areas Sub-Committee**. It was RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Kingdon, Lewis, Moore, Way, Worden Yeo and Mayor ex officio
- e) **Policy, Procedures & Strategy Sub-Committee**
RESOLVED that membership consists of Cllrs Cornelius, Foster, S. Lock, Moore, Worden and Mayor ex officio
- f) **Swimming Pool Group** - RESOLVED that membership consists of Cllrs Bushell, Cornelius, Moore, Way & Worden
- g) **Queens Birthday Working Party** – It was RESOLVED that this Working Party was no longer required but it be re-named as **Arts Council Working Group** and membership consists of Cllrs Bushell, Cornelius, S. Lock and Worden.
- h) **Neighbourhood Plan Steering Group** – RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Worden & Yeo

9/17 **TO CONSIDER THE POWERS OF COMMITTEES**

It was unanimously RESOLVED that the Planning, Finance, Staff Committee, Estates and Amenity Areas Sub-Committee and Policy, Procedures & Strategy Sub-Committee should have full powers to act and that all other Committees, Sub-Committees, Working Parties and Steering Groups make recommendations to the full Town Council.

Continued ...

10/17 **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**

It was unanimously RESOLVED that in matters of urgency the Town Clerk refers to the Mayor, Deputy Mayor and the Chairman of the Finance Committee.

11/17 **APPOINTMENT OF REPRESENTATIVES**

- RESOLVED that the following appointments be made:
- South Molton Tourist Association to be re-named as Visitor Information Centre
Cllr Worden
- Devon Association of Local Councils – Larger Council Sub-Committee
Cllrs Foster and Town Clerk
- South Molton Business Association
Cllrs Bushell, Cornelius & Moore
- Crime Prevention Panel
Cllrs Bushell, Cornelius & Worden
- Tree Warden
Cllr Foster
- South Molton Municipal Charities (Trustees)
Mr M. Smale
Mr S. White
Cllr Way
Cllr S. Lock
- Pathfields Business Forum
Cllr Kingdon
- Friends of Community Woodland Group
Cllr Foster
- South Molton Community Sports & Physical Activity Network (SMCSPAN)
Cllrs Bushell & Worden
- Royal British Legion – South Molton Branch
Mr A. Coates
- South Molton and District Museum Management Group
Cllrs C. Lock & Kingdon
- South Molton Cottage Homes Trustees
Mr S. White & Mr C Squire (It was noted that no further nomination was required until May 2018).
- The PIP Centre
Cllr Goodman
- The South Molton & District Licensees Association
Cllr Moore

South Molton & District Volunteer Bureau
It was RESOLVED that there would be no representative from the Town Council but that the Town Clerk would advise their committee that the Council we still supports the Volunteer Bureau but if they should need assistance from the Town Council they should contact the Town Clerk

There being no further business the meeting closed at 7.42pm.

Chairman

Date