

12 March 2017

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Policy, Procedures & Strategy Sub-Committee of the South Molton Town Council to be held in the Town Hall, South Molton on Thursday 20 April 2017 at 11.00am.

Yours faithfully,

Mr A. C. Coates
Town Clerk

Membership: Cllrs Cornelius, Foster, C. Lock, Moore, Worden & Mayor ex officio

AGENDA

1. Apologies for absence.
2. Chairman's announcements.
3. Declarations of Interest.
4. **APPROVAL OF MINUTES**
Policy, Procedures & Strategy Sub-Committee
- 22 March 2017 ENCLOSED
5. **TOWN COUNCIL POLICIES**
Please find enclosed the following policies which require annual review and approval by members: ENCLOSED
 - i) Absence Management Policy
 - ii) Acceptable Behaviour Protocol
 - iii) Anti-Fraud & Corruption Policy
 - iv) Community Engagement Strategy – Draft
 - v) Complaints Procedure
 - vi) Equal Opportunities Policy
 - vii) Training Policy – Draft

END
