

12 April 2017

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Finance Committee of the South Molton Town Council to be held in the Town Hall, South Molton on Thursday 20 April 2017 at 8.30am.

Yours faithfully,

Andrew C. Coates
Town Clerk

Membership: Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, Lewis,
C. Lock, Way & Mayor ex officio

AGENDA

1. Apologies for absence.
2. Chairman's announcements.
3. Declarations of Interest.
4. **APPROVAL OF MINUTES**
Finance Committee 13 March 2017 ENCLOSED
5. **ACCOUNTS FOR PAYMENT** ENCLOSED
6. **1 EAST STREET**
The Town Clerk will report on the progress regarding letting the above property. A resolution is required to approve a maximum allowance in order to renovate areas of the building prior to letting.
7. **TOWN COUNCIL POLICIES**
Please find enclosed the following policies which require annual review and approval by members: ENCLOSED
 - i) Annual Investment Strategy
 - ii) Financial Regulations
 - iii) Management of Internal Control Systems
 - iv) Statement of Assurance
 - v) Risk Assessment
8. **BUDGET FOR SOUTH MOLTON MEDDLERS**
A resolution is required to set an expenditure budget for works to be carried out throughout the town by the South Molton Meddlers during the 2017/2018 financial year.
Continued ...

FINANCE COMMITTEE
20 April 2017

9. **YEAR END BANK RECONCILIATION**

The Town Clerk will report on the year end bank reconciliation to be approved
by members.

ENCLOSED

_____ END _____