

9 November 2016

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Finance Committee of the South Molton Town Council to be held in the Garden Room, The Amory Centre, 125 East Street, South Molton on Monday 14 November 2016 at 6.30pm.

Yours faithfully,

Andrew C. Coates  
Town Clerk

**Membership:** Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, Lewis,  
C. Lock, Way & Mayor ex officio

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### **AGENDA**

1. Apologies for absence.
2. Chairman's announcements.
3. Declarations of Interest.
4. **APPROVAL OF MINUTES**  
Finance Committee 5 October 2016 ENCLOSED
5. **ACCOUNTS FOR PAYMENT** ENCLOSED
6. **QUARTERLY AND HALF YEARLY ACCOUNTS**  
Please find enclosed copies of both the quarterly and half yearly accounts for the period ending 30 September 2016 which require members approval. The Town Clerk will report further on the figures at the meeting. ENCLOSED
7. **BANK RECONCILIATION**  
The Town Clerk has included a bank reconciliation of all the Council's bank accounts as at 31 October 2016 for discussion with members as part of the Good Practice Code. ENCLOSED
8. **APPLICATION FOR A DONATION**  
An application for a donation has been received from Northern Devon Foodbank – South Molton Branch and details are enclosed for consideration by members. ENCLOSED

Continued ...

FINANCE COMMITTEE  
14 November 2016

9. **PROPERTY FUND**

Further to the resolution passed in the May Finance Committee meeting where the investment of £50,000 into the Property Fund was delayed until after the EU referendum the Town Clerk is now requesting a resolution whether or not to invest this money into the fund at this stage. The Town Clerk will furnish members with information relating to the performance of the fund since 23 June 2016.

10. **GRAND PIANO IN TOWN HALL**

The Town Clerk is requesting members views on the way forward regarding the grand piano in the New Assembly Room which has recently been removed from the stage area following the installation of new staging.

11. **MUSEUM VOLUNTEERS CHRISTMAS LUNCH**

A request has been received from the Museum Curator that the Town Council considers funding the cost of a Christmas meal for the Museum volunteers. It is envisaged this would be in the region of £200. A decision is required whether or not to allocate funding.

**CONFIDENTIAL ITEM**

12. **CLEANER FOR AMORY CENTRE**

The Town Clerk has already advised members that he has temporarily appointed someone to clean the Amory Centre following the resignation of the previous cleaner. The Clerk is requesting that the person concerned is formally appointed as a Town Council employee and a resolution is required on what terms and conditions are to be offered.

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END

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