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Welcome to our website. If you continue to browse and use this website, you are agreeing to comply with and be bound by the following terms and conditions of use, which together with our privacy policy govern South Molton Town Council's relationship with you in relation to this website. If you disagree with any part of these terms and conditions, please do not use our website.

The term 'South Molton Town Council' or 'us' or 'we' refers to the owner of the website whose registered office is The Amory Centre, 125 East Street, South Molton, EX36 3BU. The term 'you' refers to the user or viewer of our website.

The use of this website is subject to the following terms of use:

The content of the pages of this website is for your general information and use only. It is subject to change without notice.

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- `_utma` (unique visitor cookie)
- `_utmb` (session cookie)
- `_utmc` (session cookie)
- `_utmt` (expires at the end of your browser session)
- `_utmz` (Campaign cookie)

#### Moonfruit

- `markc` (This cookie name is associated with sites running on the Moonfruit platform. It is reported as a general session cookie that records visitor choices while on the site, but is destroyed when the browser is closed)
- `Fb_link` (This cookie name is associated with sites running on the Moonfruit platform. It records whether a user is logged into the site using Facebook Connect. It is necessary for this login function to work, but if visitors login with a different method, it will contain no value)

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## Privacy policy

South Molton Town Council is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

South Molton Town Council may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 16/9/16.

### What we collect

We may collect the following information:

- name and job title
- contact information including email address

### What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

#### Internal record keeping.

We may use the information to improve our products and services.

### Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

### How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about webpage traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

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#### Controlling your personal information

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You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable. If you would like a copy of the information held on you please write to The Town Clerk, The Amory Centre, 125 East Street, South Molton, EX36 3BU.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible at the above address. We will promptly correct any information found to be incorrect.