

MINUTES OF THE MEETING OF THE ANNUAL MEETING OF SOUTH MOLTON TOWN COUNCIL HELD IN THE TOWN HALL, SOUTH MOLTON ON TUESDAY 10 MAY 2015 AT 7.00pm

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Present:                      In the Chair: Town Mayor Cllr D. J. Goodman  
Cllr M. Bushell                      Cllr M. Cornelius  
Cllr Mrs J. H. Foster                      Cllr M. J. Kingdon  
Cllr Ms T. Lewis                      Cllr Mrs C. Lock  
Cllr S. W. Lock                      Cllr E. J. Moore  
Cllr M. F. Way                      Cllr D. J. Worden  
Cllr Mrs S. Yeo

In Attendance: Mr A. C. Coates – Town Clerk  
Miss E. Langley-Bunce – Clerical Assistant

1/16 **NOMINATION AND APPOINTMENT OF MAYOR FOR 2016/2017 MUNICIPAL YEAR**

It was RESOLVED that Cllr S. W. Lock be the Mayor of South Molton for the 2016/2017 municipal year. 10 For – 2 Abstained  
Cllr Lock took the chair.

2/16 **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**

Cllr Lock read out the above and the document was signed and witnessed by the Town Clerk.

3/16 **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2016/2017 MUNICIPAL YEAR**

It was RESOLVED that Cllr M. Cornelius be appointed as Deputy Mayor of South Molton for the 2016/2017 municipal year. 11 For – 1 Against

4/16 **APOLOGIES FOR ABSENCE**

Nil.

5/16 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman suggested that Councillors who were Chairmen of the Council's Committees should attend a Chairman's course one of these would be held in the Amory Centre.

6/16 **DECLARATIONS OF INTEREST**

Nil.

7/16 **APPOINTMENT OF COMMITTEES 2016/2017**

- a) (i) **Planning Committee** - RESOLVED that membership consists of Cllrs Bushell, Cornelius, C. Lock, Moore, Worden, Yeo & Mayor ex officio

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- (ii) RESOLVED that Cllr Cornelius be elected as Chairman. 10 For – 2 Abstained
- (iii) RESOLVED that Cllr Bushell be elected as Vice Chairman. Unanimous.

At this point in the meeting Cllr Foster left to attend the AGM of the District Volunteer Bureau.

- b) (i) **Finance Committee** - RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, Lewis, C. Lock, Way & Mayor ex officio.
    - (ii) RESOLVED that Cllr Way be elected as Chairman. Unanimous
    - (iii) RESOLVED that Cllr C. Lock be elected as Vice Chairman. Unanimous
  - c) (i) **Staff Committee** - RESOLVED that membership consists of Cllrs Cornelius, Goodman, Kingdon, C. Lock, Moore, Way & Mayor ex officio.
    - (ii) RESOLVED that Cllr Kingdon be elected as Chairman. Unanimous.
    - (iii) RESOLVED that Cllr Moore be elected as Vice Chairman. Unanimous.
- Members noted that the Chairman and Vice Chairman of the following committees are elected at their first meeting of the Municipal Year:
- d) **Amenity Areas Sub-Committee** – RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Kingdon, Lewis, Moore, Way, Worden, Yeo & Mayor ex officio
  - e) **Policy, Procedures & Strategy Sub-Committee** RESOLVED that membership consists of Cllrs Cornelius, Foster, C. Lock, Moore, Worden & Mayor ex officio
  - f) **Swimming Pool Group** - RESOLVED that membership consists of Cllrs Bushell, Cornelius, Moore, Way & Worden
  - g) **Queens Birthday Working Party** – RESOLVED that membership consists of Cllrs Bushell, Worden & Yeo
  - h) **Neighbourhood Plan Steering Group** – RESOLVED that membership consists of Cllrs Bushell, Cornelius, Foster, Worden & Yeo

8/16 **TO CONSIDER THE POWERS OF COMMITTEES**

It was RESOLVED that the Planning, Finance, Staff Committee, Amenity Areas Sub-Committee and Policy, Procedures & Strategy Sub-Committee should have full powers to act and that all other Committees, Sub-Committees, Working Parties and Steering Groups make recommendations to the full Town

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Council. It was further RESOLVED that the Amenity Areas Sub-Committee be authorised a maximum spend of £10,000 per item. Unanimous.

9/16 **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**

It was RESOLVED that in matters of urgency the Town Clerk refers to the Mayor, Deputy Mayor and the Chairman of the Finance Committee. Unanimous.

10/16 **APPOINTMENT OF REPRESENTATIVES**

- RESOLVED that the following appointments be made:
- South Molton Tourist Association Cllr Worden
- Devon Association of Local Councils – Larger Council Sub-Committee Cllr Goodman, in his absence Cllr Bushell
- South Molton Twinning Association Cllr Lewis
- South Molton Business Association Cllrs Bushell, Goodman, Moore
- Crime Prevention Panel Cllrs Bushell, S. Lock, Worden
- Tree Warden Cllr Foster
- South Molton Municipal Charities (Trustees)
  - Mr M. Smale
  - Mr S. White
  - Cllr Way
  - Cllr S. Lock
- The Town Clerk is to ascertain if Cllr Bushell can be added to the above.
- Pathfields Business Forum Cllr Kingdon
- Friends of Community Woodland Group Cllr Foster
- South Molton Community Sports & Physical Activity Network (SMCSPAN) Cllrs Bushell, Worden
- Royal British Legion – South Molton Branch
  - Mr A. Coates
- South Molton and District Museum Management Group Cllrs C. Lock, Kingdon
- South Molton Cottage Homes Trustees Mr S. White & Mr C Squire (It was noted that no further nomination was required until May 2018). The Clerk is to obtain legal advice as to whether Cllr Representatives can be added to the Trustees. The findings will be brought back to full council.
- The PIP Centre Cllr Goodman
- The South Molton & District Licensees Association Cllr Moore
- South Molton & District Volunteer Bureau Cllr Foster

There being no further business the meeting closed at 8.02pm.

Chairman .....

Date .....