

15 June 2016

Dear Sir/Madam,

I hereby invite you to attend a meeting of the Finance Committee of the South Molton Town Council to be held in the Garden Room, The Amory Centre, 125 East Street, South Molton on Monday 20 June 2016 at 8.30am.

Yours faithfully,

Andrew C. Coates  
Town Clerk

**Membership:** Cllrs Bushell, Cornelius, Foster, Goodman, Kingdon, Lewis, C. Lock, Way & Mayor ex officio

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### **AGENDA**

1. Apologies for absence.
2. Chairman's announcements.
3. Declarations of Interest.
4. **APPROVAL OF MINUTES**  
Finance Committee 9 May 2016 ENCLOSED
5. **ACCOUNTS FOR PAYMENT** ENCLOSED
6. **DONATIONS TO LOCAL ORGANISATIONS/INDIVIDUALS**  
Applications for donations have been received from The PIP Centre, South Molton Town Band and Mrs Elaine Symons and these are enclosed for consideration by members. ENCLOSED
7. **ICE SKATING RINK**  
The Clerk has obtained a quote from Leisure Skate Ltd to have a synthetic skating rink in the Pannier Market on 18 November 2016 for the planned Christmas Lights Switch on and Firework Display. The approximate cost for a 10 metre x 10 metre rink for one day is £2495.00. A decision is required whether or not to appoint this company.

Continued ...

FINANCE COMMITTEE  
20 June 2016

8. **FIREWORK DISPLAY**

Members will be aware that there has been a budget of £3500.00 already allocated for this year's display and the Clerk is requesting that consideration be given to increasing this budget by £500 to enable a dual site display with enhanced fireworks to take place as a finale.

9. **RECYCLING BINS – CENTRAL PARK**

Members are asked to note that the six month trial period in respect of the above has now expired and a decision is required whether or not to continue providing this service. The Clerk will provide further details at the meeting.

10. **ACCOUNTS FOR YEAR ENDING 31 MARCH 2016**

- a) Please find enclosed a copy of the above accounts for members approval. ENCLOSED
- b) The Annual Return requires approval by members. ENCLOSED
- c) The Analysis of General Reserves and Capital Reserves requires approval by this Committee. ENCLOSED
- d) The Bank Reconciliation for the year ending 31 March 2016 requires approval and signature by the Chairman of this Committee and the Responsible Finance Officer. ENCLOSED
- e) Please find enclosed a copy of the Internal Auditors Report which requires noting and approval by members. ENCLOSED

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END

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