

NOTE Please note that Prayers will be said prior to the commencement of the Council Meeting for any member who wishes to attend

4 May 2016

Dear Sir/Madam,

I hereby summon you to attend the Annual Meeting of the Town Council to be held in the Town Hall, South Molton on Tuesday 10 May 2016 at 7.00pm.

Yours faithfully,

Andrew C. Coates
Town Clerk

AGENDA

1. **NOMINATION AND APPOINTMENT OF MAYOR FOR 2016/2017 MUNICIPAL YEAR**
2. **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**
3. **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE 2016/2017 MUNICIPAL YEAR**
4. Apologies for absence.
5. Chairman's announcements.
6. Declarations of Interest.
7. **APPOINTMENT OF COMMITTEES**
 - a) (i) **Planning Committee**

	2015/2016 Membership (for information) Cllrs Bushell, Cornelius, C. Lock, S. Lock, Moore, Worden, Yeo & Mayor ex officio
(ii)	Election of Chairman Yeo
(iii)	Election of Vice Chairman C. Lock

Continued ...

ANNUAL MEETING OF TOWN COUNCIL
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- b) (i) **Finance Committee** Cllrs Bushell, Cornelius, Foster,
Kingdon, Lewis, C. Lock, S. Lock, Way,
Yeo & Mayor ex officio
- (ii) Election of Chairman Way
- (iii) Election of Vice Chairman C. Lock
- c) (i) **Staff Committee** Cllrs Cornelius, Kingdon, Lewis, C.,
Lock, Moore, Way & Mayor ex officio.
- Election of Chairman Moore
- (ii) Election of Vice Chairman Kingdon
- NB: The Chairman and Vice-Chairman of the following Sub-Committees and Working Groups are elected at their first meeting of the Municipal Year.
- d) **Amenity Areas Sub-Committee** Cllrs Bushell, Cornelius, Foister,
Kingdon, KLewis, Moore Way, Worden,
Yeo & Mayor ex officio
- e) **Policy, Procedures & Strategy Sub-Committee**
Cllrs Cornelius, Foster, C. Lock, S. Lock,
Moore, Worden & Mayor ex officio
- f) **Swimming Pool Group** Cllrs Bushell, Cornelius, Moore, Way &
Worden
- g) **Queens Birthday Working Party**
Cllrs Bushell, Goodman & Yeo
- h) **Neighbourhood Plan Steering Group**
Cllrs Bushell, Cornelius, Foster, Worden
& Yeo
8. **TO CONSIDER THE POWERS OF COMMITTEES**
The Clerk is recommending that the Planning, Finance and Staff Committees and the Amenity Areas and Policy, Procedures & Strategy Sub-Committees be given full powers to act and that all other Sub-Committees, Working Parties and Steering Groups should make recommendations to the full Town Council.
9. **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**
At present these are the Mayor, Deputy Mayor and the Chairman of the Finance Committee.

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10.	<u>APPOINTMENT OF REPRESENTATIVES</u>	2015/2016 Representatives (for information)
	South Molton Tourist Association	Cllr Worden
	Devon Association of Local Councils – Larger Council Sub-Committee	Cllr Goodman
	South Molton Twinning Association	Cllr Lewis
	South Molton Business Association	Cllrs Goodman & Moore
	Crime Prevention Panel	Cllrs Bushell, S. Lock, Moore & Worden
	Tree Warden	Mrs J. Foster
	South Molton Municipal Charities (Trustees)	Mr M.Smale Mr S. White Cllr Way Cllr S. Lock
	Pathfields Business Forum	Cllr Yeo
	Friends of Community Woodland Group	Cllr Foster
	South Molton Community Sports & Physical Activity Network (SMCSPAN)	Cllrs Bushell, Goodman & Worden
	Royal British Legion – South Molton Branch	Cllr Moore
	South Molton and District Museum Management Group	Cllr C Lock & Kingdon
	South Molton Cottage Homes Trustees	Mr S. White & Mr C. Squire (No appointment necessary until May 2018)
	The PIP Centre	Cllr Goodman
	The South Molton & District Licensees Association	Cllr Moore
	South Molton & District Volunteer Bureau	Cllr Foster

END
